



INDIAN RIVER COUNTY

Candidate Workshop

2014 ELECTIONS

- ✕ **Primary Election – August 26, 2014**

- + Book Closing – July 28, 2014



- ✕ **General Election – November 4, 2014**

- + Book Closing – October 6, 2014

CANDIDATES

✕ Becoming a Candidate



WHO CAN BECOME A CANDIDATE IN INDIAN RIVER COUNTY

- ✗ Must be a registered voter in Indian River Co.
- ✗ When you must be a legal resident of the district you are seeking
 - + Constitutional Office – at the time of assuming office (none in 2014)
 - + Judicial Officers – at the time of assuming office (none in 2014)
 - + County Commission Candidates – at the time of the election (Nov. 4th, 2014)
 - + School Board Candidates – at the time of qualifying (June 16 – June 20, 2014)

FILING OFFICER - SOE

- ✖ **County Court Judge**

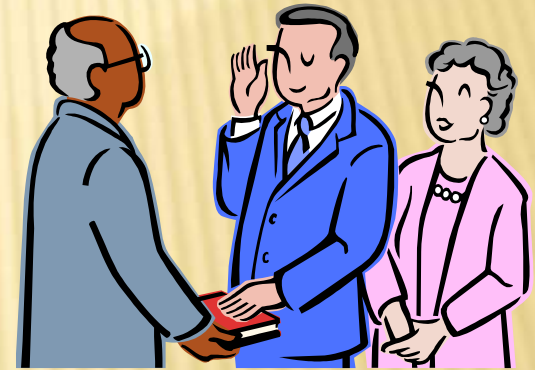
- ✖ **Countywide Offices**

- + Constitutional Officers
- + County Commissioner
- + School Board

- ✖ **Special District Offices**

- + Hospital District
- + Soil and Water Conservation District
- + Mosquito Control District

- ✖ **State/Precinct Committeemen and Committeewomen**



FORMS REQUIRED TO “FILE” AS A CANDIDATE

- ✘ **DS-DE 9** – Appointment of Campaign Treasurer and Designation of Campaign Depository
- ✘ **DS-DE 84** – Statement of Candidate – you have access to, read and understand Chapter 106, F.S.
- ✘ **DS-DE 83** – Statement of Candidate for Judicial Office – you have received, read, and understand the requirements of the Florida code of Judicial Conduct

DS-DE 9 – APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY FOR CANDIDATES

- ✗ Filed **prior** to opening the campaign account
- ✗ Must be signed and dated by the candidate **and** the treasurer
- ✗ Not effective until it is filed with the filing officer
- ✗ Not considered “filed” upon mailing, only upon receipt of the filing officer
- ✗ Shall be on file with the filing officer **prior** to the candidate:
 - + accepting any contributions
 - + making any expenditures
 - + authorizing another to do so on the person’s behalf
 - + obtaining signatures on a DE-DE 104, Candidate Petition

DS-DE 9 . . .

Candidate and
Campaign Treasurer
OR
Deputy Treasurers
must
complete and sign a
DS-DE9 form

APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY FOR CANDIDATES <small>(Section 106.021(1), F.S.)</small> (PLEASE PRINT OR TYPE)					OFFICE USE ONLY	
NOTE: This form must be on file with the qualifying officer before opening the campaign account.						
1. CHECK APPROPRIATE BOX(ES): <input type="checkbox"/> Initial Filing of Form Re-filing to Change: <input type="checkbox"/> Treasurer/Deputy <input type="checkbox"/> Depository <input type="checkbox"/> Office <input type="checkbox"/> Party						
2. Name of Candidate (in this order: First, Middle, Last)			3. Address (include post office box or street, city, state, zip code)			
4. Telephone ()		5. E-mail address				
6. Office sought (include district, circuit, group number)			7. If a candidate for a <u>nonpartisan</u> office, check if applicable: <input type="checkbox"/> My intent is to run as a Write-In candidate.			
8. If a candidate for a <u>partisan</u> office, check block and fill in name of party as applicable: My intent is to run as a <input type="checkbox"/> Write-In <input type="checkbox"/> No Party Affiliation <input type="checkbox"/> _____ Party candidate.						
9. I have appointed the following person to act as my <input type="checkbox"/> Campaign Treasurer <input type="checkbox"/> Deputy Treasurer						
10. Name of Treasurer or Deputy Treasurer						
11. Mailing Address					12. Telephone ()	
13. City	14. County	15. State	16. Zip Code	17. E-mail address		
18. I have designated the following bank as my <input type="checkbox"/> Primary Depository <input type="checkbox"/> Secondary Depository						
19. Name of Bank			20. Address			
21. City	22. County	23. State	24. Zip Code			
UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.						
25. Date			26. Signature of Candidate <div style="text-align: center;">X</div>			
27. Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block)						
I, _____, do hereby accept the appointment <small>(Please Print or Type Name)</small>						
designated above as: <input type="checkbox"/> Campaign Treasurer <input type="checkbox"/> Deputy Treasurer.						
_____ <small>Date</small>			<div style="text-align: center;">X</div> _____ <small>Signature of Campaign Treasurer or Deputy Treasurer</small>			
DS-DE 9 (Rev. 10/10)			Rule 15-2.0001, F.A.C.			



DS-DE 84, STATEMENT OF CANDIDATE

- ✘ Must be filed with the filing officer within 10 days after filing Form DS-DE 9.
- ✘ This form states that the candidate has been provided access to, read, and understands the requirements of Chapter 106, F.S.

DS-DE 84 . . .

STATEMENT OF CANDIDATE (Section 106.023, F.S.) (Please print or type)	OFFICE USE ONLY
<p>I, _____,</p> <p>candidate for the office of _____;</p> <p>have been provided access to read and understand the requirements of</p> <p>Chapter 106, Florida Statutes.</p>	
<p>X _____</p> <p>Signature of Candidate</p>	<p>_____</p> <p>Date</p>
<p>Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).</p>	

CAMPAIGN TREASURERS AND DEPUTY TREASURERS

- ✘ Candidate may appoint herself / himself for campaign treasurer / deputy treasurer
- ✘ A candidate may appoint no more than 3 deputy campaign treasurers



- ✘ Nothing prohibits a person from **announcing** his or her intention to become a candidate prior to filing Form DS-DE 9 as long as no contributions are received, no expenditures are made, and no signatures are obtained on a candidate petition

RESIGNATION CAMPAIGN TREASURER



- ✗ A campaign treasurer or deputy treasurer can **resign** by:
 - + Submitting his / her resignation to the candidate in writing and filing a copy with the filing officer
 - + **The resignation is not effective until a copy of the written resignation is filed with the filing officer**

REMOVAL OF CAMPAIGN TREASURER

- ✗ A candidate may **remove** the campaign treasurer or deputy treasurer by:
 - + Giving written notice to the campaign treasurer or deputy treasurer and filing a copy with the filing office
 - + **The removal is not effective until a copy of the written notice is filed with the filing officer**



PRIMARY CAMPAIGN DEPOSITORY – (DS-DE 9)

- ✘ A candidate must designate a primary campaign depository with:
 - + bank
 - + savings and loan association
 - + credit union (authorized to do business in the State of Florida)
- ✘ Must be separate from personal or other account
- ✘ Designating a campaign depository does not mean physically opening your account, merely naming the financial institution.
- ✘ Most banks require an initial deposit and a contribution **cannot** be accepted prior to the candidate filing form DS-DE 9

Candidates: must have a social security number to open acct.

Political Committees/Electioneering Communications Committees: must have an EIN number (employer identification number) to open account

SEPARATE INTEREST-BEARING ACCOUNTS & CD'S

- ✗ Funds **not** currently needed in the primary campaign account may be deposited into a separate interest-bearing account designated as:
- ✗ The campaign account of “Name of Candidate” *Separate Interest-Bearing Campaign Account* or a CD with the available funds
- ✗ Any bank, savings & loan association, or credit union authorized to transact business in Florida may be used for this purpose
- ✗ Any principal or earned interest from these accounts can only be transferred to the primary campaign account



Qualifying As a Candidate



IMPORTANT

- ✗ Responsibility of the qualifying officer is **ministerial** in nature
- ✗ Such official merely examines the face of the qualifying papers presented and, if in proper order, accepts them
- ✗ Op. Atty Gen. Fla 76-130 (June 10, 1976)
- ✗ State ex rel Shevin v. Stone, 279 So.2nd 17 (Fla 1972)



RESIGN TO RUN

- ✖ No officer may qualify as a candidate for another state, district, county or municipal public office if:
 - + If the terms (or any part) run concurrently with each other
 - + Candidate must resign from the office he / she presently holds
 - + The resignation is irrevocable
 - + *See FAQ on division's website for additional information*



HATCH ACT



- ✗ **Federal Hatch Act for State, County or Municipal Employees**
- ✗ Hatch Act restricts political activity if:
 - + The employee's entire salary is completely funded from federal dollars (loans or grants)
 - + Employee is precluded from being a candidate for public office in a **partisan** election
- **Other laws and the employing agency's personnel policies may further restrict the ability of a state, county, or municipal employee to participate as a candidate

Advisory opinions may be made by e-mail to:

hatchact@osc.gov

CHANGING PARTIES FOR PARTISAN OFFICES

- ✧ A person seeking to qualify as a **political party candidate**

May not have been a registered member of any other political party for **365 days** before the beginning of qualifying preceding the general election (June 2, 2013)



QUALIFYING WEEK



✕ Noon, April 28 – Noon, May 2

- ✕ Qualifying for all judicial, state attorney & public defender candidates

✕ Noon, June 16 – Noon, June 20

- ✕ Qualifying for all statewide, multi-county, county, & district candidates

TIME

- ✖ Qualifying officer may accept and hold qualifying papers for 14 days prior to qualifying period:
 - + April qualifying, begin accepting paperwork on April 14, 2014
 - + June qualifying, begin accepting paperwork on June 2, 2014



Qualifying Methods

Pay a Qualifying Fee

Petition Process

Write-in Candidate



PAY A QUALIFYING FEE



WHAT IS THE REQUIRED FEE?

- ✗ Based on salary as of July 1, 2013
- ✗ Partisan 6%
- ✗ NPA & Non-Partisan 4%
- ✗ Fee can only be paid during qualifying period



QUALIFYING FEE DRAWN ON THE CAMPAIGN ACCOUNT

- ✗ Cashier checks, personal checks and money order are **not acceptable**
- ✗ Exception for Special District Candidates
 - + Can pay qualifying fee with a personal check



2014 QUALIFYING FEES

Based on Salaries as of July 1, 2013	Annual Salary	3% Filing Fee	1% Election Assessment	2% Party Assessment	Total Qualifying Fee
Clerk of the Court	121,358.00	3640.74	1213.58	2427.16	\$ 7281.48
Property Appraiser	121,358.00	3640.74	1213.58	2427.16	\$ 7281.48
Sheriff	130,274.00	3908.22	1302.74	2605.48	\$ 7816.44
Supervisor of Elections	102,800.00	3084.00	1028.00	2056.00	\$ 6168.00
Tax Collector	121,358.00	3640.74	1213.58	2427.16	\$ 7281.48
County Commissioner	58,481.00	1754.43	584.81	1169.62	\$ 3508.86
School Board	33,236.00	997.08	332.36	00.00	\$ 1329.44
Hospital District	00.00	00.00	00.00	00.00	\$ 25.00
Soil & Water Conserv. District	00.00	00.00	00.00	00.00	\$ 25.00
Mosquito Control District	4800.00	00.00	00.00	00.00	\$ 25.00
<p> ✕ 3% goes to the Board of County Commissioners ✕ 1% goes to the Florida Elections Commission ✕ 2% Political Party Assessment </p>					

RETURN OF QUALIFYING FEE



× Candidate Withdraws

- + Must withdraw in writing prior to the last date to qualify

× Deceased Candidate

- + If the candidate dies prior to the election, candidate's beneficiary is entitled to return of qualifying fee

× Candidate Fails to Qualify

- + Return check with letter indicating that person did not qualify

Candidate Petition Process



PURPOSE

- ✗ Person may qualify to have his / her name placed on the ballot by the **petition process**
- ✗ Not required to pay the qualifying fee



FORMS FOR PETITION PROCESS



× Form DS-DE 104, Candidate Petition

- + Signatures on petitions not on current form are **not** valid
- + Candidates are responsible for reproducing petitions
- + Forms cannot be altered – except for size
 - × No smaller than 3" x 5", no larger than 8.5" x 11"
per Rule 1S-2.045 Florida Administrative Code

CANDIDATE PETITIONS . . .

✘ Petition must contain:

- + Name of candidate
- + Office
- + Party designation (if applicable)
- + Group or district #



✘ Valid petitions:

- + Person signing must be registered in IRC
- + Birthdate **or** voter registration number
- + Include date petition signed by voter
- + Voter signature
- + Complete physical street address
 - ✘ No P.O. Box
 - ✘ Must identify city
 - ✘ Zip code not mandatory

Candidate may insert personal information

CANDIDATE PETITIONS . . .

CANDIDATE PETITION			
Notes: - All information on this form becomes a public record upon receipt by the Supervisor of Elections. - It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes] - If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.			
I, _____		the undersigned, a registered voter	
(print name as it appears on your voter information card)			
in said state and county, petition to have the name of _____			
placed on the Primary/General Election Ballot as a: [check appropriate box, as applicable]			
<input type="checkbox"/> Nonpartisan	<input type="checkbox"/> No party affiliation	<input type="checkbox"/> _____	Party candidate for the office of

(insert title of office and include district, circuit, group, seat number, if applicable)			
Date of Birth (MM/DD/YY) or Voter Registration Number		Address	
_____		_____	
City	County	State	Zip Code
_____	Indian River	FL	_____
Signature of Voter		Date Signed (MM/DD/YY) [to be completed by Voter]	
_____		_____	
Rule 1S-2.045, F.A.C.			
DS-DE 104 (Eff. 09/11)			

COLLECTING SIGNATURES

HOW MANY?

- ✖ 1% of the registered voters in geographical area represented by the office
 - + Exception: Special Districts – 25 signatures
- ✖ Candidates who qualify with SOE:
 - + SOE calculated based on number of registered voters in the immediately preceding general election
 - + Excludes the number of voters in INACTIVE voter list
- ✖ Candidates who qualify with DOE – See Division web under Qualifying Information

NUMBER OF PETITIONS REQUIRED

✘ Office Sought	# Petitions
✘ Constitutional Officers	936
✘ County Commission	936
✘ School Board	936
✘ County Court Judge	936
✘ Soil & Water Conservation District	25
✘ Hospital District	25
✘ Mosquito Control District	25

COLLECTING PETITIONS, HOW MANY . . .

- ✖ Another method to submit petitions for verification is a check of a random sample of the petitions as provided by the DOE.
- + The sample must be such that a determination can be made as to whether or not the required number of signatures has been obtained with a reliability of at least 99.5 percent.

Please contact SOE office if you would more information about this method of verifying petitions

VERIFYING PETITIONS . . .

WHERE ARE PETITIONS SUBMITTED?



- ✘ Submitted to SOE for verification in the county in which voter is registered
- ✘ Candidate's responsibility to ensure that petitions are submitted to correct county

DEADLINES



Deadline for **accepting** petitions:

Noon, March 31, 2014 (April qualifying)

Noon, May 19, 2014 (June qualifying)

Deadline for **certifying** petitions to the DOE

April 21, 2014 (April qualifying)

June 9, 2014 (June qualifying)

PETITION VERIFICATION FEES

- ✗ Verification fee is 10 cents per petition
 - + all petitions turned in at SOE **will be verified**
- ✗ Fee must be paid by the candidate
 - + check or cash only



Payment for verifying petition signatures must be paid in advance

Helpful Hint: Please have an accurate count of the petitions that you are turning in to be verified. We must have an accurate count so that we do not undercharge or overcharge you.



OATH OF UNDUE BURDEN

- ✗ Candidate may file Oath of Undue Burden
- ✗ No charge for verification of signatures



AFFIDAVIT OF UNDUE BURDEN

Section 99.097 (4), Florida Statutes

I certify under oath that I intend to qualify as a candidate for the office of

_____ and that I am unable to
pay the fee for verification of petition signatures for that office without
imposing an undue burden on my personal resources or on resources
otherwise available to me.

Under penalties of perjury, I declare that I have read the foregoing affidavit and that
the facts stated in it are true.

Print name of candidate

Signature of candidate

Residence address (do not use post office box)

City State Zip Code

(_____) _____ (_____) _____
Day Phone Fax Number

Email Address

Affidavit of Undue Burden



Leslie R. Swan
Supervisor of Elections
Indian River County

Your Vote Is Your Voice...Speak Up!

PETITION CERTIFICATION
FOR
PETITION PROCESS OF QUALIFYING

STATE OF FLORIDA
COUNTY OF INDIAN RIVER

Date: March 13, 2014

I, Leslie Swan, Supervisor of Elections of Indian River County, Florida, do hereby certify

that Leslie R. Swan submitter 936 petition signatures for the
(Name of Candidate or Minor Party)

Office of Indian River County Supervisor of Elections
(Name of Office)

I further certify that 936 of those signatures were qualified electors in Indian River
(No. of valid signatures)

County for the office listed above.

(SEAL)


Leslie Swan
Supervisor of Elections

**Certificate
of
Petition
Qualifying**

Write-In Process



QUALIFYING AS A WRITE-IN CANDIDATE

- ✗ **Not** required to pay a qualifying fee or submit petitions
- ✗ Must comply with finance laws
- ✗ Must reside in district sought at the time of qualifying
- ✗ Qualify for general election only
- ✗ Candidate's name will **not** appear on ballot



ADDITIONAL FORMS REQUIRED AT QUALIFYING



LOYALTY OATH

- ✖ First and last name
- ✖ Name as it is to appear on the ballot**
- ✖ Office
- ✖ Address
- ✖ County of legal residence
- ✖ Party affiliation
- ✖ Candidate's signature is original
- ✖ Properly notarized



<p style="text-align: center;">LOYALTY OATH CANDIDATES WITH PARTY AFFILIATION <small>(Sections 876.05-876.10, Florida Statutes)</small></p> <p>STATE OF FLORIDA</p> <p>_____, COUNTY</p>	<p style="text-align: center;">OFFICE USE ONLY</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------

First Name	Middle Name/Initial	Last Name

I, _____

a citizen of the State of Florida and of the United States of America, . . . and a candidate for public office . . . do hereby solemnly swear or affirm that I will support the Constitution of the United States and of the State of Florida.

OATH OF CANDIDATE
(Section 99.021, Florida Statutes)

I, _____

(PLEASE PRINT NAME AS YOU WISH IT TO APPEAR ON THE BALLOT — NAME MAY NOT BE CHANGED AFTER THE END OF QUALIFYING)

am a candidate for the office of _____, _____, _____

(office) (district) (circuit)

_____, I am a qualified elector of _____ County, Florida. I am qualified (group)

under the Constitution and the Laws of Florida to hold the office to which I desire to be nominated or elected. I have qualified for no other public office in the state, the term of which office or any part thereof runs concurrent with the office I seek; and I have resigned from any office from which I am required to resign pursuant to Section 99.012, Florida Statutes.

STATEMENT OF PARTY
(Section 99.021, Florida Statutes)

I am a member of the _____ party. I am not a registered member of any other political party and have not been a candidate for nomination for any other political party for a period of 6 months preceding the general election for which I seek to qualify. I have paid the assessment levied against me, if any, as a candidate for said office by the executive committee of the political party, of which I am a member.

X ()

<p style="text-align: center;">Signature of Candidate</p>	<p style="text-align: center;">Daytime Telephone Number</p>
------------------------------------------------------------------	--------------------------------------------------------------------

<p style="text-align: center; font-size: small;">Address</p>	<p style="text-align: center; font-size: small;">City</p>	<p style="text-align: center; font-size: small;">State</p>	<p style="text-align: center; font-size: small;">ZIP Code</p>
---------------------------------------------------------------------	------------------------------------------------------------------	-------------------------------------------------------------------	----------------------------------------------------------------------

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 200_____.

Personally Known: _____ or _____

Produced Identification: _____

Type of Identification Produced: _____

Signature of Notary Public – State of Florida
 Print, Type or Stamp Commissioned Name of Notary Public

DS-DE 24

NICKNAMES

- ✗ Nickname may be printed along with one's legal name

Example: Joseph (Buzzie) Guffanti

- ✗ Generally known or used as part of legal name
- ✗ May not use titles such as Dr., Reverend, Colonel, Esquire, etc.



FINANCIAL DISCLOSURE FORM

- ✗ Financial disclosure is the disclosure of certain assets, liabilities and sources of income
- ✗ Not the same as a “financial statement”
- ✗ Only a “snap shot” of the person’s financial situation



WHAT IS THE PURPOSE OF FINANCIAL DISCLOSURE?

- ✗ Remind public officials of financial interests that may conflict with their duties



- ✗ Provide citizens a way to monitor potential conflicts of interest and keeps them informed on an annual basis
- ✗ Serves as a deterrent to public officials considering activity that may result in a conflict
- ✗ Assists in instilling confidence in the actions of public officials

FORM 6 FULL AND PUBLIC DISCLOSURE OF		2010
FINANCIAL INTERESTS		
Please print or type your name, mailing address, agency name, and position below:		
LAST NAME — FIRST NAME — MIDDLE NAME:		FOR OFFICE USE ONLY: ID Code _____ ID No. _____ Conf. Code _____ P. Reg. Code _____
MAILING ADDRESS:		
CITY: ZIP: COUNTY:		
NAME OF AGENCY:		
NAME OF OFFICE OR POSITION HELD OR SOUGHT:		
CHECK IF THIS IS A FILING BY A CANDIDATE: <input type="checkbox"/>		
PART A — NET WORTH		
Please enter the value of your net worth as of December 31, 2010, or a more current date. [Note: Net worth is not calculated by subtracting your reported liabilities from your reported assets, so please see the instructions on page 3.]		
My net worth as of _____, 20__ was \$ _____.		
PART B — ASSETS		
HOUSEHOLD GOODS AND PERSONAL EFFECTS: Household goods and personal effects may be reported in a lump sum if their aggregate value exceeds \$1,000. This category includes any of the following, if not held for investment purposes: jewelry; collections of stamps, guns, and numismatic items; art objects; household equipment and furnishings; clothing; other household items; and vehicles for personal use. The aggregate value of my household goods and personal effects (described above) is \$ _____.		
ASSETS INDIVIDUALLY VALUED AT OVER \$1,000:		
DESCRIPTION OF ASSET (specific description is required - see instructions p.4)	VALUE OF ASSET	
PART C — LIABILITIES		
LIABILITIES IN EXCESS OF \$1,000:		
NAME AND ADDRESS OF CREDITOR	AMOUNT OF LIABILITY	
JOINT AND SEVERAL LIABILITIES NOT REPORTED ABOVE:		
NAME AND ADDRESS OF CREDITOR	AMOUNT OF LIABILITY	

Financial Disclosure Form

NOTIFICATION OF CHAPTER 101.5612, F.S.

PUBLIC TESTING OF AUTOMATIC TABULATING EQUIPMENT

In accordance with Chapter 101.5612 (2) F.S., you are hereby notified that the public testing of the tabulating equipment to be used in the 2010 Elections conducted in Indian River County will be held in the office of the Supervisor of Elections Office, 4375 43rd Avenue, Vero Beach, FL 32967 at the times and dates listed below:

ELECTION	PUBLIC TEST DATE
PRIMARY ELECTION	August 26, 2014
GENERAL ELECTION	November 4, 2014

All tests will be conducted at 3:00 P.M. on the above dates.

Receipt of the above information is evidence by my signature below.

Signature of Candidate

Print Name

Date Signed

Public Test Notification

POLL WATCHER INFORMATION

SECTION 101.131 Watchers at Polls.--

(1) Each political party and each candidate may have one watcher in each polling room or early voting area at any one time during the election. A political committee formed for the specific purpose of expressly advocating the passage or defeat of an issue on the ballot may have one watcher for each polling room or early voting area at any one time during the election. No watcher shall be permitted to come closer to the officials' table or the voting booths than is reasonably necessary to properly perform his or her functions, but each shall be allowed within the polling room or early voting area to watch and observe the conduct of electors and officials. The poll watchers shall furnish their own materials and necessities and shall not obstruct the orderly conduct of any election. The poll watchers shall pose any questions regarding polling place procedures directly to the clerk for resolution. They may not interact with voters. Each poll watcher shall be a qualified and registered elector of the county in which he or she serves.

(2) Each party, each political committee, and each candidate requesting to have poll watchers shall designate, in writing, prior to noon of the second Tuesday preceding the election poll watchers for each polling room on election day. Designations of poll watchers for early voting areas shall be submitted in writing to the supervisor of elections at least 14 days before early voting begins. The poll watchers for each polling room shall be approved by the supervisor of elections on or before the Tuesday before the election. Poll watchers for early voting areas shall be approved by the supervisor of elections no later than 7 days before early voting begins. The supervisor shall furnish to each election board a list of the poll watchers designated and approved for such polling room or early voting area.

(3) No candidate or sheriff, deputy sheriff, police officer, or other law enforcement officer may be designated as a poll watcher.

REMEMBER – YOU CAN ONLY HAVE ONE POLL WATCHER IN ANY ONE LOCATION AT ANY ONE TIME!

DEADLINES FOR DESIGNATING POLL WATCHERS – 2014 ELECTION

2014 Primary Election

Early Voting

Designations due to Supervisor of Elections – By Noon, August 1, 2014

Approved by Supervisor of Elections – August 8, 2014

Election Day – August 26, 2014

Designations due to Supervisor of Elections – By Noon, August 12, 2014

Approved by Supervisor of Elections – August 19, 2014

2014 General Election

Early Voting

Designations due to Supervisor of Elections – By Noon, October 7, 2014

Approved by Supervisor of Elections – October 14, 2014

Election Day – November 4, 2014

Designations due to Supervisor of Elections – By Noon, October 21, 2014

Approved by Supervisor of Elections – October 28, 2014

Poll Watcher Information

MEMORANDUM

TO: ALL CANDIDATES
FROM: LESLIE ROSSWAY SWAN
SUPERVISOR OF ELECTIONS, INDIAN RIVER COUNTY
DATE: ELECTION YEAR 2014
SUBJECT: USAGE AND REMOVAL OF POLITICAL CAMPAIGN ADVERTISEMENT SECTION 106.1435 F.S.

106.1435 Usage and removal of political campaign advertisements.--

(1) Each candidate, whether for a federal, state, county, or district office, shall make a good faith effort to remove all of his or her political campaign advertisements within 30 days after:

- (a) Withdrawal of his or her candidacy;
- (b) Having been eliminated as a candidate; or
- (c) Being elected to office.

However, a candidate is not expected to remove those political campaign advertisements which are in the form of signs used by an outdoor advertising business as provided in chapter 479. The provisions herein do not apply to political campaign advertisements placed on motor vehicles or to campaign messages designed to be worn by persons.

(2) If political campaign advertisements are not removed within the specified period, the political subdivision or governmental entity has the authority to remove such advertisements and may charge the candidate the actual cost for such removal. Funds collected for removing such advertisements shall be deposited to the general revenue of the political subdivision.

(3) Pursuant to chapter 479, no political campaign advertisements shall be erected, posted, painted, tacked, nailed, or otherwise displayed, placed, or located on or above any state or county road right-of-way.

(4) The officer before whom a candidate qualifies for office shall notify the candidate, in writing, of the provisions in this section.

(5) This provision does not preclude municipalities from imposing additional or more stringent requirements on the usage and removal of political campaign advertisements.

Receipt of the above information is evidenced by my signature below:

Signature of Candidate

Date: _____

Political Signs

RECEIPT OF 2014 CANDIDATE HANDBOOK
INDIAN RIVER COUNTY, FLORIDA

Receipt of the above information is evidenced by my signature below:

Candidate (Please Print)

Signature of Candidate

Date: _____

Candidate Handbook

CANVASSING BOARD DATES PRIMARY & GENERAL ELECTIONS

PRIMARY ELECTION

Aug. 26, 2014

	<u>Time</u>	<u>Canvassing Board Meeting</u>
8/06/2014	3:00 pm	Pre-Election Day Public Logic and Accuracy Test of the Voting Equipment
8/22/2014	9:00 am	Canvass Mail Ballots received prior to Election Day
8/26/2014	4:00 pm	Canvass Mail Ballots and Precinct Election Returns
8/28/2014	5:00 pm	Canvass Provisional Ballots/Perform any Duties as Prescribed by Law Certify 1 st Unofficial Results of PE with DOS
8/30/2014	12 noon	Certify 2 nd Unofficial Results of PE (IF NECESSARY, only if a recount is required
9/02/2014	12 noon	Certify the Official Results and Conduct of Elections Report for the PE and Random Selection of Races/Precincts for the Post Election Manual Audit
9/05/2014	9:00 am	Conduct the Post-Election Manual Audit and Certify Audit

GENERAL ELECTION

Nov. 4, 2014

	<u>Time</u>	<u>Canvassing Board Meeting</u>
10/15/2014	3:00 pm	Pre-Election Day Public Logic and Accuracy Test of Voting Equipment
10/31/2014	9:00 am	Canvass Mail Ballots received prior to Election Day
11/03/2014	1:30 pm	Canvass Mail Ballots received prior to Election Day
11/04/2014	4:00 pm	Canvass Mail Ballots and Precinct Election Returns
11/07/2014	12 noon	Canvass Provisional Ballots/Perform any Duties as Prescribed by Law Certify 1 st Unofficial Results of GE with DOS
11/12/2014	12 noon	Certify 2 nd Unofficial Results of GE (IF NECESSARY, only if recount is required
11/14/2014	12 noon	Canvassing of overseas ballots. Canvassing Board to Certify the Official Results and Conduct of Elections Report for the GE and Random Selection of Races/Precincts for the Post Election Manual Audit
11/18/2014	1:15 pm	Canvassing Board Meets to Conduct the Post-Election Manual Audit and Certify Audit

QUALIFYING ENDS

- ✖ Anyone in line at 12 noon allowed to qualify
- ✖ No corrections to qualifying papers after the close of qualifying



CAMPAIGN FINANCE





BEFORE WE BEGIN . . .

- ✗ **Most common violations in Campaign Finance filed with the Florida Elections Commission**
- ✗ 109 violation cases filed in 2013 (as of June)
- ✗ Prohibiting a candidate **or political committee** from accepting contributions or making expenditures prior to appointing a campaign treasurer and designating a campaign depository
- ✗ Failure of the treasurer of a candidate **or political committee** to file regular reports of all contributions received, and all expenditures made, by or on behalf of the candidate or political committee

MOST COMMON VIOLATIONS . . .

- ✘ Prohibiting a candidate or campaign treasurer from certifying a campaign treasurer's report as true, correct, and complete when it is not
- ✘ Prohibiting a person from making contributions to a candidate or political committee in excess of \$1,000 for each election
- ✘ Failure of a person to prominently mark all political advertisements with a proper political disclaimer
- ✘ Prohibiting the expenditure of campaign funds that have already been obligated

CAMPAIGN TREASURER



- ✗ **Keep detailed accounts** of contributions / expenses
- ✗ Kept current within not more that **2 days** after date of contribution / expenditure
- ✗ Deposit all funds received by end of **5th business day**
- ✗ **Bank slip** must contain name of each contributor
- ✗ **Keep detailed accounts of all deposits and withdrawals**

CAMPAIGN TREASURER . . .

Preserve all account documents

- + Number of years = to the term of office

- × **File regular reports** of all contributions and expenditures

- × **May be fined for**

- + Failing to file a campaign report
- + Filing an incomplete report
- + Filing an inaccurate report



CAMPAIGN TREASURER . . .



- ✗ Deputy campaign treasurers may exercise any of the powers and duties of the campaign treasurer when specifically authorized to do so by campaign treasurer and candidate
- ✗ Accounts kept by the campaign treasurer may be inspected under reasonable circumstances
 - + before
 - + during
 - + after

the election by any authorized representative of the Division of Elections or the Florida Elections Commission

2014 Candidate Finance Reporting Dates

2014 CALENDAR AND ELECTION DATES FOR CANDIDATES AND POLITICAL COMMITTEES

Effective November 1st, 2013, reports shall be filed on the 10th day following the end of each calendar month from the time the campaign treasurer is appointed. Following the last day of qualifying for office, reports shall be filed on the 60, 46th, 32nd, 25th, 11th and 6th days immediately preceding the Primary Election and the General Election.
(Section 106.07(1))

Judges/State Attorney/Public Defender Petitions – last day to be submitted	Noon, March 31, 2014
All other candidates Petitions – last day to be submitted	Noon, May 19, 2014
Early voting begins Primary Election	August 15, 2014 – August 23, 2014
Primary Election	August 26, 2014
Early voting begins General Election	October 21, 2014 – November 1, 2014
General Election	November 4, 2014

QUALIFYING DATES

Federal, Judicial, State Attorney and Public Defender (Including Write-In Candidates)	Noon, April 28, 2014 – Noon, May 2, 2014
Statewide, Multi-County, County, and District (Including Write-In Candidates)	Noon, June 16, 2014 – Noon, June 20, 2014

REPORTING DATES MONTHLY REPORT DUE DATES

Due Date	Report Code	Period Covered
January 10, 2014	13 M12	12/01/2013 – 12/31/2013
February 10, 2014	14 M1	01/01/2014 – 01/31/2014
March 10, 2014	14 M2	02/01/2014 – 02/28/2014
April 10, 2014	14 M3	03/01/2014 – 03/31/2014
May 12, 2014	14 M4	04/01/2014 – 04/30/2014
June 10, 2014	14 M5	05/01/2014 – 05/31/2014

ELECTION REPORT DUE DATES

Primary Election Reports	Report Code	Period Covered
June 27, 2014	14 P1	06/01/14 – 06/20/2014
July 11, 2014	14 P2	06/21/14 – 07/04/2014
July 25, 2014	14 P3	07/05/2014 – 07/18/2014
August 1, 2014	14 P4	07/19/2014 – 07/25/2014
August 8, 2014	14 P5	07/26/2014 – 08/01/2014
August 15, 2014	14 P6	08/02/2014 – 08/08/2014
August 22, 2014	14 P7	08/09/2014 – 08/21/2014
General Election Reports	Report Code	Period Covered
September 5, 2014	14 G1	08/22/2014 – 08/29/2014
September 19, 2014	14 G2	08/30/2014 – 09/12/2014
October 3, 2014	14 G3	09/13/2014 – 09/26/2014
October 10, 2014	14 G4	09/27/2014 – 10/03/2014
October 17, 2014	14 G5	10/04/2014 – 10/10/2014
October 24, 2014	14 G6	10/11/2014 – 10/17/2014
October 31, 2014	14 G7	10/18/2014 – 10/30/2014
Termination (Final) Reports	Report Code	Period Covered
July 31, 2014	TRQJ	04/01/2014 – 07/31/2014
September 18, 2014	TRQ	06/01/2014 – 09/18/2014
November 24, 2014	TRP	08/22/2014 – 11/24/2014
February 2, 2015	TRG	10/31/2014 – 02/02/2015

PLEASE NOTE: Campaign Reports are due NO LATER THAN MIDNIGHT on the due date. It is advisable you not wait until the last minute to file a report. An unforeseen incident cause you to miss the midnight deadline.

CAMPAIGN TREASURER . . .

- ✖ **Each campaign treasurer shall file regular reports**
 - + Contributions
 - + Expenditures
- ✖ **Reports filed on the 10th day following the end of each calendar month** (from the time the campaign treasurer is appointed)
- ✖ **Except if the 10th day occurs on a Saturday, Sunday, or legal holiday, the report shall be filed on the next following day**

POLITICAL PARTY EXECUTIVE COMMITTEE

“New for 2016”

An individual seeking a publicly elected position on a political party executive committee who received a contribution or makes an expenditure shall file a campaign report.

- The report shall be filed on the 4th day (Friday) immediately preceding the primary election
- Candidates may accept unlimited contributions

Need to file a DS-DE9? (wait for opinion from G Holland)

STATEWIDE CANDIDATES . . .



- ✗ Statewide Candidates/Political Committees filing with the Division of Elections:
 - + On the 60th day immediately preceding the primary election and each week thereafter
 - + The last weekly report being filed on the 4th day immediately preceding the general election
 - + In addition, on the 10th day immediately preceding the general election and each day thereafter, with the last daily report being filed the 5th day immediately preceding the general election

LOCAL CANDIDATES . . .



- ✕ Local Candidates /Political Committees filing with the local Supervisor of Elections
 - + On the 10th day of each month after filing for office
 - + On the 60th day immediately preceding the primary election and **biweekly on each Friday** thereafter through and including **the 4th day** immediately preceding the General Election
 - + With additional reports due on the **25th, and 11th days** before the Primary and General Election

REPORTS . . .

- ✗ A candidate's campaign financial report is **not** deemed filed until the report is filed via the IRC Supervisor of Elections website with an electronic signature by the due date and time.
- ✗ Late reports are subject to a fine
- ✗ Fines paid only from the personal funds of the candidate
- ✗ A officer or member of a political committee **shall not be personally liable** for such fine



REPORTS . . .



- ✗ This fine is **\$50 per day** for the **first 3 days**
- ✗ **\$500 for each day** thereafter the first 3 days late
- ✗ **\$500 per day** for all reports immediately preceding each **primary and general election**
- ✗ Such fine **cannot exceed 25% of the total receipts or expenditures**, whichever is greater, for the period covered by the late report

WAIVER OF REPORT

- ✘ If no contributions or expenditures in any reporting period, the filing of the required report for that period is waived and the candidate **must** file a **waiver of report**



INCOMPLETE REPORTS

- ✗ Incomplete reports must be accepted on a **conditional basis**
- ✗ Filing officer notifies campaign treasurer why report incomplete
- ✗ Campaign treasurer must file an **addendum** within **7 days** of notification
- ✗ **The addendum** must include all necessary information to complete the report



Contributions



CONTRIBUTIONS . . .

- ✖ A gift, subscription, conveyance, deposit, loan, payment or distribution of money or anything of value, including contributions in-kind having an attributable monetary value in any form, made for the purpose of influencing the results of an election or making an electioneering communication.
- ✖ A transfer of funds between political committees
- ✖ The payment, by any person other than a candidate, of compensation for the personal services of another person which are rendered to a candidate without charge to the candidate for such services
- ✖ The transfer of funds by a campaign treasurer or deputy campaign treasurer between a primary depository and a separate interest-bearing account or CD

CONTRIBUTIONS . . .



✗ Exceptions are:

- + Services provided without compensation by individuals volunteering their time
- + Editorial endorsements

IMPORTANT: The law provides no exceptions for reporting contribution information, regardless of the size of the contribution

The reporting requirements would be the same for a 50 cent contribution as for a \$1,000 contribution

REPORTING CONTRIBUTIONS

- ✗ Each report must contain:
 - + Full name, address, specific occupation, amount, and date of each person making a contribution
 - + Provide principal type of business conducted for corporations
 - + Principal type of business or occupation not required if:
 - ✗ The contribution is \$100 or less
 - ✗ Or from a relative provided the relationship is reported
 - + Report any transfer of funds
 - + Report any loans



Please be aware!



Some of the contributors to your campaign (such as law enforcement personnel) may have an Exemption from Public Records “Protected Address” on file with the SOE

- Candidate Financial Reports **must contain the name and address** of a contributor
- Address for the contributor must not be vague such as entering “**confidential**” in place of an actual address
- May use a business address (or PO Box) in lieu of protected home address

CONTRIBUTION LIMITS FOR CANDIDATES

Contribution Limits:

- ✗ **\$3,000** for a candidate for statewide office or for retention as a Justice of the Supreme court
- ✗ **\$1,000** for a candidate:
 - + Retention as a Judge of a District Court of Appeal
 - + A candidate for legislative office
 - + A candidate for multi-county office
 - + A candidate for county office
 - + A candidate for county court judge or circuit judge
 - + **OR** in any election conducted on less than a countywide basis



CONTRIBUTION LIMITS FOR CANDIDATES

Remember!!

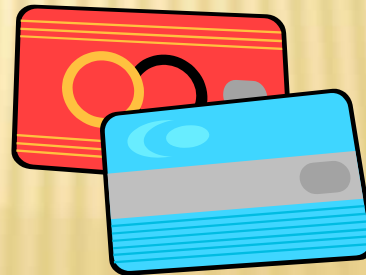
The primary and general elections **are separate elections**

CONTRIBUTION LIMITS FOR CANDIDATES

- ✗ The contribution limits on the previous slide **do not** apply to contributions made by a state or county executive committee of a political party or affiliated party committee regulated by chapter 103
- ✗ **OR** to amounts contributed by a candidate to his or her own campaign

DEBIT AND CREDIT CARD CONTRIBUTIONS

- ✗ A candidate may accept contributions via a
 - + Credit card
 - + Debit card
 - + Money order
- + Categorized as a “**check**” for reporting purposes



CASH CONTRIBUTIONS



- ✗ A candidate may not accept an aggregate (combined) **cash contribution** or contribution by means of a **cashier's check** from the same contributor in excess of **\$50** per election
- ✗ Note: Money orders and traveler's checks are not considered "cash"

IN-KIND CONTRIBUTIONS

- ✗ Anything of value made for the purpose of influencing the results of an election



- ✗ Any person who makes an in-kind contribution shall:
 - + Place a fair market value on the contribution
- ✗ In-kind contributions are subject to contribution limits

IN-KIND CONTRIBUTIONS . . .

✕ EXCEPTIONS:

- + Money
- + Personal services provided w/o compensation by volunteers
- + Independent expenditures
(as defined in Section 106.011(5), F.S.)
- + Endorsements of 3 or more candidates by PC's or political parties

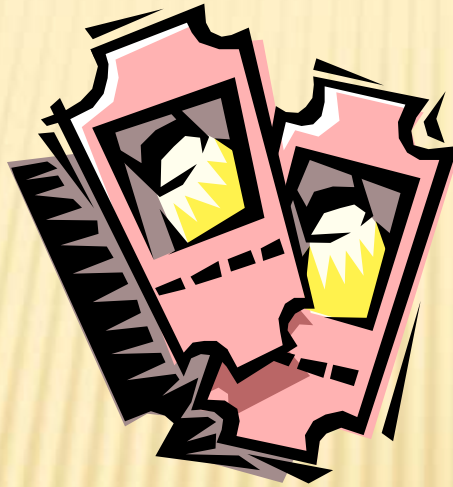
ANONYMOUS CONTRIBUTIONS



- ✘ Must be reported as anonymous contribution
- ✘ A letter should be submitted to the filing officer explaining the circumstances surrounding acceptance of anonymous contribution
- ✘ The candidate cannot spend the anonymous contribution but at the end of the campaign can donate the amount to appropriate entity under Section 106.141, F.S.

FUND RAISERS

- ✖ All monies and contributions received from campaign fund raisers are campaign contributions



- ✖ Subject to the contribution limits contained in Section 106.08, F.S.

RECAP – A CANDIDATE MAY NOT:

- ✘ Accept contributions until Form DS-DE 9 filed with filing officer
- ✘ Accept a contribution in excess of \$1,000 per person per election
- ✘ Accept contributions from family members in excess of \$1,000 per election

A CANDIDATE MAY NOT ...



- ✖ Accept contributions which in aggregate exceed \$50,000 from national, state, or county executive committees of a political party
- ✖ Accept contributions after the date he / she withdraws his / her candidacy, is defeated, becomes unopposed or is elected

UNAUTHORIZED CONTRIBUTIONS

- ✗ Any contribution received on the day of that election or less than 5 days before the day of that election must be returned to the contributor and may not be used or expended by or on behalf of the candidate



LOANS . . .

- ✗ Loans are considered contributions
- ✗ Loans are subject to contribution limitations
- ✗ **Exception** – loans made by a candidate to his own campaign are not subject to contribution limitations
- ✗ A candidate making a loan to his / her campaign may be reimbursed for the loan at any time campaign account has sufficient funds to repay the loan and satisfy its other obligations
- ✗ Loans must be reported on the campaign treasurer's report

LOANS . . .

- ✖ All **personal loans** exceeding \$500 in value, made in the 12 months preceding a candidate's election to office, must file the following:
 - ✖ **Forms DS-DE 73, Campaign Loans Report**
(within 10 days of being elected)

- ✖ Any person who makes a contribution to pay all or part of a loan incurred in the 12 months preceding the election, to be used for the campaign, may not contribute more than the amount allowed in Section 106.08(1), F.S.
 - + **Form DS-DE 73A, Campaign Loans Report Itemized**

**CAMPAIGN LOANS
REPORT**

(Section 106.075, F.S.)

(PLEASE TYPE)

OFFICE USE ONLY

This report applies to all candidates ELECTED to office who had loans exceeding \$500 in value, which were accepted and used for campaign purposes within the 12 months preceding the election. All such loans must be reported to the filing officer within 10 days after the candidate's election to office.

Full Name of Newly Elected Official

Office

Mailing Address

City

State

Zip Code

I CERTIFY THAT I HAVE EXAMINED THIS REPORT
AND IT IS TRUE, CORRECT AND COMPLETE.

Type or Print Name of Newly Elected Official

X

Signature

**Campaign
Loans Report**

DS-DE 73

CAMPAIGN LOANS REPORT ITEMIZED

Page _____ of _____

(PLEASE TYPE)

FULL NAME AND ADDRESS OF LENDER:

OCCUPATION: _____

AMOUNT OF LOAN: _____

DATE RECEIVED: _____

FULL NAME AND ADDRESS OF LENDER:

OCCUPATION: _____

AMOUNT OF LOAN: _____

DATE RECEIVED: _____

FULL NAME AND ADDRESS OF LENDER:

OCCUPATION: _____

AMOUNT OF LOAN: _____

DATE RECEIVED: _____

FULL NAME AND ADDRESS OF LENDER:

OCCUPATION: _____

AMOUNT OF LOAN: _____

DATE RECEIVED: _____

FULL NAME AND ADDRESS OF LENDER:

OCCUPATION: _____

AMOUNT OF LOAN: _____

DATE RECEIVED: _____

FULL NAME AND ADDRESS OF LENDER:

OCCUPATION: _____

AMOUNT OF LOAN: _____

DATE RECEIVED: _____

Campaign Loans Report

DS-DE 73A

JOINT ACCOUNTS

- ✗ When a candidate receives a contribution in the form of a check drawn on a joint account, signed by only one of the joint owners, **the owner signing the check** is considered the contributor



RETURNING CONTRIBUTIONS

- ✗ Contributions **must be returned** to the contributor if:
 - + Candidate received a contribution in excess of the lawful limitation
 - + Candidate with opposition received a contribution on day of that election or 5 days **BEFORE** the date of that election
 - + A candidate receives a contribution once he or she is
 - ✗ Elected
 - ✗ Defeated
 - ✗ Becomes unopposed, or
 - ✗ Withdraws his or her candidacy
 - + If the contribution to be returned has **not been deposited** into the campaign account, report the contribution as a contribution returned using for **DS-DE 2**

CONTRIBUTIONS RETURNED

(Section 106.07(4)(b), F.S.)

(PLEASE TYPE)

OFFICE USE ONLY

This report applies only to contributions received by any candidate, committee, or organization but returned to the contributor before being deposited in the campaign account.

☐ Candidate

☐ Committee or Organization

Full Name: _____

Full Address: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

Full Name and Address of Contributor:

Amount of Contribution: \$ _____

Date Received: _____

Date Returned: _____

I CERTIFY THAT I HAVE EXAMINED THIS REPORT AND IT IS TRUE, CORRECT AND COMPLETE.

Type or Print Name of Candidate, Treasurer or Chairman

X _____
Signature

CONTRIBUTIONS RETURNED

DS-DE 2

“Before Being Deposited”

RETURNING CONTRIBUTIONS . . .

- ✗ If the contribution **has been deposited** into the campaign account:
 - + Report the contribution; and
 - + Write a check from the campaign account to the contributor
 - + For the amount of the contribution
 - + Report this on the itemized contribution report using the contribution type “Refund”
 - + This amount is reported as a negative
 - + The candidate may also wish to submit a written explanation to the filing officer

CANDIDATE CHANGING DESIGNATED OFFICE . . .

- ✕ If a candidate changes the designated office for which he/she is a candidate:
 - + Must notify all contributors in writing of intent to seek a different office
 - + Must offer to return pro rata, upon request the contributions given by the donor within 30 days of the notification

May use the contribution if the donor does not request the contribution be returned within the 30 day period

- + The amount of the prior contribution for the former office counts toward the contribution limit for the new office

See F.S. 106.021

REQUEST FOR RETURN OF CONTRIBUTION

(Section 106.021, F.S.)

(PLEASE TYPE)

I, _____,
hereby request that the pro rata share of my contribution to the
campaign of _____ as a
candidate for the office of _____
be returned to me pursuant to Section 106.021(1)(a), Florida Statutes.

X

Signature

Date

Street Address

City

State

Zip Code

Request for return of contribution

DS-DE 86

If a candidate changes the designated office for which he or she is a candidate, the candidate must notify all contributors in writing of their intent to seek a different office and offer to return pro rata, upon their request those contributions given in support of the original office sought.



Expenditures



EXPENDITURES . . .



An expenditure is a purchase, payment, distribution, loan, advance, transfer of funds by a campaign treasurer or deputy treasurer between a primary depository and a separate Interest-bearing account or CD

OR

gift of money or anything of value made for the purpose of influencing the results of an election or making an electioneering communication

A CANDIDATE SHALL:

- ✖ Pay all campaign expenditures by a campaign check (except petty cash)
- ✖ Pay the qualifying fee by a campaign check
- ✖ Pay for all expenses upon final delivery & acceptance of the goods or services

A CANDIDATE SHALL . . .

- ✖ Pay for public utilities when bill received
(telephone, electric, water, etc.)
- ✖ Utility companies must charge a deposit to
meet all anticipated charges during a billing
period
(telephone, electric, water, etc.)

CAMPAIGN CHECKS MUST CONTAIN THE FOLLOWING:

- ✗ The checks must contain as a minimum the following information:

No verbatim wording necessary; only requires account contain the name of the candidate or committee within it

- ✗ Account number and name of bank
- ✗ The exact amount of the expenditure
- ✗ The signature of the campaign treasurer or deputy treasurer
- ✗ The exact purpose of the expenditure
- ✗ The name of the payee



Name of the campaign account of the candidate or political committee

April 6, 2014

Pay To The

Order Of A-1 Sign Company \$ 150.00

One Hunderd and Fifty and 00/100 Dollars

Hometown Bank

Hometown, FL 01234

FOR Sign Materials

Signature of Campaign Treasurer

This information may be typed or hand-printed on starter checks provided by the bank until printed checks arrive

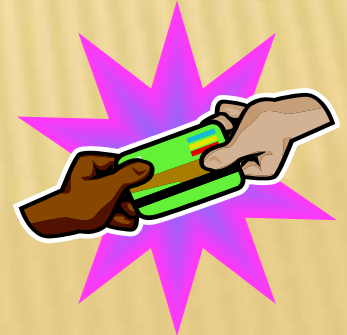
DEBIT CARDS

- ✗ A candidate may use a debit card to make campaign expenditures
 - + From same bank as designated primary campaign depository
 - + Must be issued in the name of the treasurer, deputy treasurer, or authorized user and state:

“Name of candidate or political committee”

****No more than three** debit cards shall be issued

The person using the card cannot not receive cash as part of the transaction

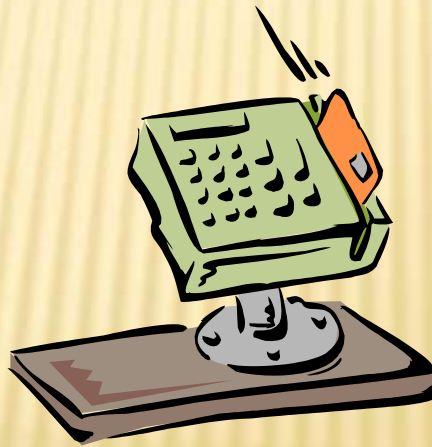


DEBIT CARDS . . .

- ✗ All debit card **receipts** must contain:
- ✗ Last four digits of the debit card number
- ✗ Exact amount of expenditure
- ✗ Name of payees
- ✗ Signature of campaign treasurer, deputy treasurer, or authorized user
- ✗ Exact purpose of expenditure
- ✗ If not included on the receipt, information may be **handwritten** on, or attached to, the **receipt**

CREDIT CARDS

- ✖ Candidates for **statewide office (Governor, Cabinet, and Supreme Court Justice)** may obtain and use credit cards for travel-related campaign expenditures



EXPENDITURES . . .



- ✗ **IMPORTANT:** No candidate, campaign manager, treasurer, deputy treasurer shall authorize any expenses:
 - + Unless there are sufficient funds on deposit in the primary depository account to pay the full amount of the authorized expense
 - + Sufficient funds to honor all other checks drawn on such account, and
 - + To meet all expenses previously authorized but not yet paid

REPORTING EXPENDITURES . . .

- ✗ **Each report must contain:**
- ✗ Full name, address, amount, date and clear purpose of the expenditure
- ✗ Total amount withdrawn from the total spent from the petty cash fund
- ✗ Amount and nature of any separate interest-bearing accounts or CD's and identification of financial institution
- ✗ Primary purpose of an expenditure made indirectly through a campaign treasurer for goods and services
- ✗ Total sum of expenditures during the reporting period

CHECKS . . .



IMPORTANT !!

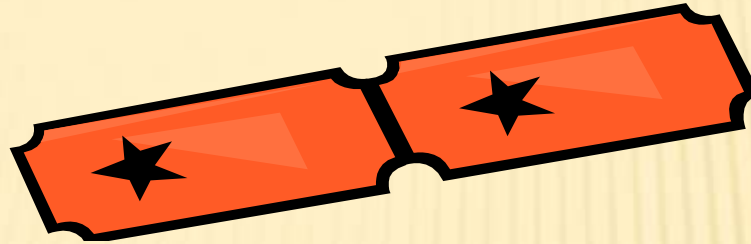
- ✘ Only campaign treasurer / deputy treasurer allowed to sign checks
- ✘ Campaign treasurer / deputy campaign treasurer who signs a check is:
 - + Responsible for the completeness and accuracy of check
 - + Ensuring it is an authorized expenditure

Candidates are prohibited from signing campaign checks unless they appoint themselves campaign treasurer OR deputy treasurer

CHECKS . . .

- ✘ A candidate or other individual **may be reimbursed** for expenses incurred in connection with the campaign by a check drawn on the campaign account and must be reported
- ✘ A loan may be reimbursed at any time the campaign account has sufficient funds to repay loan and satisfy other obligations

FUND RAISERS



- ✖ All expenditures with respect to a campaign fund raiser which are made or reimbursed by a check drawn on the campaign account of the candidate are **campaign expenditures**
- ✖ All expenditures must be accounted for and are subject to the same restrictions as other campaign expenditures

LIVING EXPENSES

- ✘ A candidate or the spouse of a candidate may not use campaign funds to defray normal living other than expenses actually incurred during the campaign for transportation, meals and lodging



PETTY CASH FUNDS

- ✘ A campaign treasurer may provide a petty cash fund
- ✘ Campaign treasurer must write a check drawn on the primary campaign account for petty cash
- ✘ Petty cash may only be used for office supplies, transportation expenses, and other necessities

PETTY CASH FUNDS . . .



✖ A candidate **must**:

- + Spend petty cash in amounts of less than **\$100**
- + Report total amount withdrawn / spent for petty cash per report period
- + Keep complete records of petty cash although each expenditure does not have to be reported individually
- + Not mix cash contribution with petty cash
- + Not use petty cash for the purchase of time, space, or services from any communications media

LIMITS ON PETTY CASH FUND AMOUNTS

- ✗ From date a candidate appoints his / her campaign treasurer until **the last day of qualifying for the office**
 - + Petty cash maximum - \$500 per calendar quarter
 - + After qualifying is over and until the election:
 - ✗ Petty cash maximum - \$100 per week for all local candidates



EXPENDING SURPLUS FUNDS

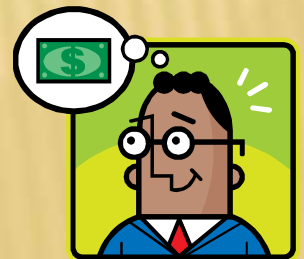
- ✖ Once a candidate withdraws, becomes unopposed, is eliminated, or elected to office, he / she may **only** expend funds from the campaign account to:
 - + Purchase **“thank you” advertising** for up to 75 days after candidate withdraws, becomes unopposed, is eliminated, or elected to office
 - + **Pay for items which were obligated** before candidate withdrew, became unopposed, was eliminated, or elected to office
 - + **Pay for expenditures** necessary to close down the campaign office and to prepare final campaign reports
 - + A candidate may be reimbursed for any previously reported contributions **(loans) by the candidate to the campaign**, in full or in part

PRIOR TO DISPOSING OF SURPLUS FUNDS

- ✗ If a candidate filed an affidavit of undue burden certifying they are unable to pay the fee for the verification of petition signatures without imposing an undue burden on their personal resources or on resources otherwise available to them

They must reimburse any waived petition verification fee to the state or local government

See Section 106.142(6),F.S.





DISPOSING OF SURPLUS FUNDS/ TERMINATION REPORTS

- ✗ A termination report must be filed within 90 days of withdrawing as a candidate, becoming unopposed, elected, or eliminated
- ✗ Funds must be disposed of—account need not be closed
- ✗ Funds may be dispersed by any of the following means, or a combination thereof:
 - ✗ **Return pro rata** to each contributor the funds that have not been spent or obligated
 - ✗ **Donate the funds** that have not been spent or obligated to a 501(c)(3) charity or organization

DISPOSING OF SURPLUS FUNDS . . .

- ✗ Give the funds to the **candidate's political party**
- ✗ Give the funds to:
 - + Candidate for state office-
 - ✗ to the state to be deposited in the **General Revenue Fund**;
 - + Candidate for office of a political subdivision-
 - ✗ to such political subdivision, to be deposited in their **general fund**
 - + Transfer some funds to an **office account and file quarterly reports until all funds are gone**
 - + A candidate elected to state office may retain up to \$20,000 in campaign account for use in next campaign for the same office
 - + **See F.S.106.141**



DISPOSING OF SURPLUS FUNDS . . .

- ✗ If a refund check is received after all surplus funds have been disposed of:



- + The check may be endorsed by the candidate and the refund disposed of pursuant to Section 106.141, F.S.
- + An amended termination report must be filed with the filing officer

IRC SOE CANDIDATE REPORTS



INDIAN RIVER COUNTY CANDIDATE REPORTING

- ✘ All Candidate Financial Reports must be submitted via the IRC Supervisor of Elections website using an **electronic copy/signature**. Candidates/committees no longer need to bring a hard copy/signed report to the SOE office by the due date/time.
- ✘ System allows candidates to enter contributions and expenditures required for financial reporting
- ✘ After data entry is complete, the system prints the report in the form required.



INDIAN RIVER COUNTY CANDIDATE REPORTING . . .

- ✖ Once the elections office has received the **electronic copy/electronic signature** of the report, the data will be published on the SOE website in order to allow the public to view the information



INDIAN RIVER COUNTY CANDIDATE REPORTING

- ✕ Getting started:
 - + Access the website

www.voteindianriver.com



Indian River County

Supervisor of Elections

Leslie Rossway Swan



Translate this page

Spanish

Microsoft® Translator

Active Registered Voters
as of 11/15/2011

Republicans:
42,965

Democrats:
26,476

Others:
20,312

Total:
89,753

[Register to Vote](#)

[Find Your Precinct](#)

[Vote By Mail](#)

[Contact Us](#)

[HOME](#)

[MEET YOUR
SUPERVISOR](#)

[AM I REGISTERED?](#)

[CANDIDATE
INFORMATION](#)

[COMMITTEE
INFORMATION](#)

[COMMUNITY
OUTREACH](#)

[ELECTED
OFFICIALS](#)

[ELECTIONS](#)

[ELECTION
RESULTS](#)

[EVENTS CALENDAR](#)

[Site Map](#)

[Use text menus](#)

[Printer friendly view](#)

Google™ Custom Search

[Search](#)

**Click the link below for the results of the Post
Election Manual Audit**

[CLICK HERE](#)





Indian River County

Supervisor of Elections

Leslie Rossway Swan



Translate this page

Spanish

Microsoft® Translator

Active Registered Voters
as of 11/15/2012

Republicans:

Democrats:

Others:
20,312

Total:
89,753

Register to Vote

HOME

MEET YOUR
SUPERVISOR

AM I REGISTERED?

CANDIDATE
INFORMATION

COMMITTEE
INFORMATION

COMMUNITY
OUTREACH

ELECTED
OFFICIALS

ELECTIONS

ELECTION
RESULTS

Candidate Information

[Candidate Log-In for Reporting](#)

Candidate Profiles and Financial Reports

Search Candidate Financial Reports

How to Become a Candidate

Candidate Forms

Candidate Publications

Offices Up for Election 2012

2012 Candidate Handbook

Candidate and Campaign Treasurer Handbook (State
Issued)

State Candidates and Financial Reports

Data Request Form

Contact Us

[Site menu](#)

[Printer friendly view](#)

Custom Search

Search

of the Post



Active Registered Voters
as of 11/15/2011Republicans:
42,965Democrats:
26,476Others:
20,312Total:
89,753[Register to Vote](#)[Find Your Precinct](#)[Vote By Mail](#)[Contact Us](#)

Candidate Log In

Don't forget that the report IS NOT LEGALLY FILED until the signed copy is received by the elections office. This must be done on or before the due date of the report. **If the report is delinquent, you are subject to a fine.**

Once the report is received by the elections office, the elections office will publish the data entered by you on the web site.

Using the system is very easy and there is no cost to you.

Use the Candidate ID and Password provided by the Supervisor of Elections office to log in to the Candidate Financial Reporting System.

Numeric Candidate ID (no leading zeros) Password 

The Campaign Financial Reporting System is provided to you and all candidates to provide for entering contributions, expenditures, and other transactions required for campaign treasurer's reports. After the entry of data for a report is completed, the system provides for printing out the report in the form required for filing. Simply sign the form and hand deliver or mail it to the Supervisor of Elections office:

Indian River County Supervisor of Elections
4375 43rd Avenue
Vero Beach, Florida 32967
772-226-3440
lswan@voteindianriver.com

IMPORTANT: Your Browser must be set to allow the storage of "cookies" during your session. For an explanation of "cookies," please refer to Microsoft's ["What's a Cookie?"](#). Each browser has varying methods for setting this option. Please refer to your browser's documentation regarding cookie settings.

Active Registered Voters
as of 11/15/2011

Republicans:
42,965

Democrats:
26,476

Others:
20,312

Total:
89,753

Register to Vote

Find Your Precinct

Vote By Mail

Contact Us

[Site Map](#)

[Use text menus](#)

[Printer friendly view](#)

HOME

MEET YOUR
SUPERVISOR



AM I REGISTERED?

CANDIDATE
INFORMATION



COMMITTEE
INFORMATION



COMMUNITY
OUTREACH



ELECTED
OFFICIALS



ELECTIONS



ELECTION
RESULTS



EVENTS CALENDAR

FIND YOUR
LEGISLATORS

FREQUENTLY ASKED
QUESTIONS

KID'S CORNER

LEGAL NOTICES



MAPS



Candidate/Committee : Leslie Rossway Swan (224)

Office : Supervisor of Elections

NOTE: The candidate/committee information (biography, photo, and released reports), has been viewed a total of 151 times from the public site.

Log Out

Edit Candidate/Committee Bio Information/Upload Photo

Change Password

Export All Transactions CSV

? Help

Press Help for information on using the **new 'Import Entries' feature**.

Candidate Reports

Election :

Past Reporting Periods **Current Reporting Periods** Future Reporting Periods

Rpt Date	Total Contrib	Total Exp	Status		
2011-Q1 (01/31/2011 - 03/31/2011) 4/11/2011			No Data Entered Unlock this report	Import Entries	
				Enter Contributions	Enter Transfers
				Enter Expenditures	Enter Distributions
				Prepare Totals	
				Submit Waiver	

CANDIDATE REPORTS . . .

✧ Under Candidate Reports the following options are available:

Import Entries:	Via compatible programs
Enter Contributions:	Enter any contributions
Enter Expenditures:	Enter your expenditures
Enter Transfers:	Enter “Transfer” type transactions This new transaction will be printed on Form DS-DE 94
Enter Distributions:	Enter “Distribution” type transactions This new transaction will be printed on Form DS-DE 14a
Prepare Totals:	You can see a draft copy of your report prior to submitting
Submit Waiver:	You can submit a waiver for any reporting period that has no contributions or no expenditures

Contributions:

Adding a Contribution:

To enter contributions click on the “**Enter Contributions**” button

Click on “**Add Contribution**”

Complete the form with all required information

Select the “**Add Contribution**” tab to input the **next contribution**

When finished adding, click the “**Back to Transaction**” button to return to the reporting dates

CAMPAIGN TREASURER'S REPORT – ITEMIZED CONTRIBUTIONS

(1) Name _____ (2) I.D. Number _____

(3) Cover Period ____ / ____ / ____ through ____ / ____ / ____ (4) Page ____ of ____

[illegible]

Itemized contributions

DS-DE 13

CONTRIBUTOR TYPE

- Individual
- Business
- Committee
- Political Party
- Other
- Committee of Continuous Existence
- Political Committee (Federal or State)
- Candidate to Themselves

CONTRIBUTION TYPE

- Cash
- Check
- In-Kind
- Interest
- Loan
- Membership Dues
- Refund
- Money Order

Adding or Deleting Contributions:

To make a change to a contribution after adding:

Select “**Enter Contribution**” at the report list


Choose the “**Edit**” link at the left of that item you want to change

To **delete** a contribution, select the “**Delete**” link located to the left of that item

Candidate : Leslie Rossway Swan (224)

Office : Supervisor of Elections

[? Help](#)

Campaign Treasurer's Report - Itemized Contributions								
Election : General Election 2012 (2012-11-06) Report Date : 2011-Q1 (01/31/2011 - 03/31/2011) 4/11/2011 Add Contribution Return to Report List								
Seq Num	Date	Contributor	Contributor Type	Occupation	Contribution Type	In-Kind Description	Amend	Amount
						Total		\$0.00
Add Contribution Return to Report List 								

This is the list of individual contribution items on the financial report. To add a new contribution, click the 'Add contribution' link above. You may also click the Edit or Delete link for an item to modify the item or to delete it entirely.

Adding Expenditures:

Click on the “**Add Expenditures**” link

Complete the form with all required information

Select the “**Add Expenditure**” button to add each item to the report list

When you are done choose “**Back to Transactions**” button to return to the report list

CAMPAIGN TREASURER'S REPORT – ITEMIZED EXPENDITURES

(1) Name _____ (2) I.D. Number _____

(3) Cover Period ____ / ____ / ____ through ____ / ____ / ____ (4) Page _____ of _____

(5) Date	(7) Full Name (Last, Suffix, First, Middle) Street Address & City, State, Zip Code	(8) Purpose (add office sought if contribution to a candidate)	(9) Expenditure Type	(10) Amendment	(11) Amount
____ / ____ / ____					

____ / ____ / ____					

____ / ____ / ____					

____ / ____ / ____					

____ / ____ / ____					

____ / ____ / ____					

**Itemized
expenditures**

DS-DE 14

Expenditure Type

- Monetary
- Petty Cash Withdrawn
- Petty Cash Spent
- Transfer to Office Account
- Refund
- Disposition of Funds

Petty Cash

To use petty cash you will enter it as an **expenditure** on your report as “**Petty Cash Withdrawn**”

The expense will not show on your report until you spend the cash

Every time you spend petty cash, place it on your report as an expenditure and choose the expenditure type as “**Petty Cash Spent**”

Editing or Deleting Expenditures:

To make a change to an expenditure you have added:

Select “**Enter Expenditure**” at the “Report List”

Select the “**Edit**” link at the left of the expenditure item

To **delete an expenditure**, select the “**Delete**” link located to the left of that item

Candidate : Leslie Rossway Swan (224)
Office : Supervisor of Elections

[? Help](#)

Campaign Treasurer's Report - Itemized Expenditures						
Election : General Election 2012 (2012-11-06) Report Date : 2011-Q1 (01/31/2011 - 03/31/2011) 4/11/2011 Add Expenditure Return to Report List						
Seq Num	Date	Vendor	Purpose	Expenditure Type	Amend	Amount
				Total		\$0.00
Add Expenditure Return to Report List						

* Petty cash expenditures are realized when the funds are withdrawn for petty cash. Therefore, the referenced item is not included in the total.

** Disposition of Funds expenditures are only used on Termination Reports and are not part of the Monthly Total Monetary amounts. Therefore, the referenced item is not included in the total expenditures on this page.

This is the list of individual expenditure items on the financial report. To add a new expenditure, click the 'Add expenditure' link above. You may also click the Edit or Delete link for an item to modify the item or to delete it entirely.

Prepare Totals / Preview Report

“Prepare Totals” allows you to preview the report prior to submitting:

To preview click on “**Prepare Totals**”

The wording will change to “**Preview**”

Click on “**Preview**”

The report will appear and have the word “**Draft**” written across the report

The SOE **can not accept** a report that has “**Draft**” written on it

NEW !!!

Campaign report is **NOT** filed until it is electronically signed by the Candidate/Committee and Treasurer using their respective electronic PIN

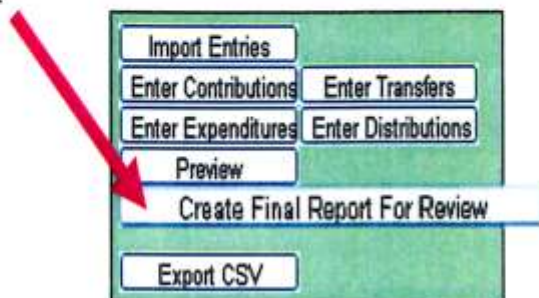


My county requires electronic reports

(If your county requires paper reports, go back to page 27.)

To finalize the report:

Click



to bring up instructions:

Create Final Report For Review

Candidate: Carolyn J. Casadonte (R) Office: County Commission District 4

Report Period: 04/01/2009-07/01/2009 Exp. Date: 7/15/2009

Contributions: \$400.00 Expenditures: \$000.00

Transfers: \$0.00 Distributions: \$0.00

** IMPORTANT NOTE **

My county requires electronic filing. This report must be electronically signed by the candidate or treasurer using the electronic PIN. The report must be filed by the deadline. The deadline is the date of the filing. In the event of a deadline, the report must be filed by the deadline. The report must be filed by the deadline. The report must be filed by the deadline.

PLEASE NOTE: This report is NOT filed until it is electronically signed by the Candidate/Committee and Treasurer using their respective electronic PIN.

[Create Final Report For Review] [Cancel]

Are your entries for this reporting period finished?

If not, click **Cancel**.

If you are ready to file, click **Create Final Report For Review**.

Clicking **Create Final Report For Review** brings up the Electronic Signature PINs page with a reminder that the report has not yet been submitted...

Report created for your final review.

Review Report Created: 2011-03-21 11:45:21 (Eastern)

[Scroll down to view the report](#)

This report has not yet been submitted to the Supervisor of Elections.
To submit the report, assign both PINs as described below.

Reporting Period: Q2 (1/1/2011 - 3/31/2011)

Electronic Signature PINs

To signify your approval of this report, enter your FDI in the appropriate field and click **Assign PIN**. Once both FDI's have been assigned, the report will be submitted to the Supervisor of Elections.

If both parties are present, both FDI's can be assigned now. Or you can assign your FDI now and the other party can enter theirs later during their own session.

If you do not want to assign a FDI at this time, click **Later**.

If the report needs modification, click **Unlink Final Report**. This will unlink the report so you can make the necessary changes and generate a new final report for FDI assignment and submission.

Candidate/Committee Electronic Signature FDI	As required in F.S. 106.0705(4), I, as candidate or political committee chair, certify that I have examined this report and it is true, correct, and complete.	<input type="text"/>
Treasurer Electronic Signature FDI	As required in F.S. 106.0705(4), I, as campaign treasurer for the candidate/committee, certify that I have examined this report and it is true, correct, and complete.	<input type="text"/>
	Click Assign PIN to assign the FDI you entered above to the report. When both FDI's have been entered in the above fields, clicking Assign PIN submits the report to the Supervisor of Elections.	Assign PIN
	Click Later if you want to come back later to assign a FDI. The report is now locked and cannot be modified.	Later
	Click Unlink Final Report to remove all FDI's and unlink the report. This will allow you to make modifications to the report.	Unlink Final Report

...followed by a view of the report.

On the PINs page, you have these options:

- Enter both PINs in the space provided and click **Assign PIN** to submit the report to the Supervisor of Elections.

Enter Candidate's PIN

Enter Treasurer's PIN

Then, click

Assign PIN

This screenshot shows a green form with two input fields, each containing four dots. Red arrows point from the labels 'Enter Candidate's PIN' and 'Enter Treasurer's PIN' to their respective fields. A third red arrow points from the label 'Then, click' to the 'Assign PIN' button at the bottom of the form.

- Enter just one of the PINs and click **Later**. This will return you to the report list.

Enter Candidate's

or

Treasurer's PIN

Then, click

Assign PIN

Later

This screenshot shows a green form with two empty input fields. Red arrows point from the labels 'Enter Candidate's' and 'Treasurer's PIN' to their respective fields, with the word 'or' positioned between them. A third red arrow points from the label 'Then, click' to the 'Assign PIN' button. A fourth red arrow points to the 'Later' button at the bottom of the form.

The message **Signature (PINs) Required** will appear in the report's **Status** column and the report will be locked, which means no changes can be made.

When the report is ready to be signed with the other PIN, click **Assign PIN(s)** to bring up the PIN page again.

Report Created

Signature (PINs) Required

Assign PIN(s)

Undo Final Report

View

View

Print

Edit

This screenshot shows a report status bar. The text 'Report Created' is in green, and 'Signature (PINs) Required' is in yellow. Below this, there are two buttons: 'Assign PIN(s)' and 'Undo Final Report'. To the right of these buttons are four more buttons: 'View', 'View', 'Print', and 'Edit'. A red arrow points from the text 'Assign PIN(s)' in the previous block to the 'Assign PIN(s)' button in this screenshot.

Submitting the Report:

When you are ready to “**Submit**” your report to the elections office click on the “**Submit**” button

Once you have clicked the “**Submit**” button, the warning screen will appear. If everything is correct and you are ready to submit your report, click on the “**Submit Report**” button

Click “**Cancel**” if you need to return to the report to edit information

Note: Once the report has been submitted, no further additions or edits can be made. You can submit an amended report to make changes to the report you submitted

Campaign Treasurer's Report

Each report contains:

Report Summary
Itemized Contributions
Itemized Expenditures



**FLORIDA DEPARTMENT OF STATE DIVISION OF ELECTIONS
CAMPAIGN TREASURER'S REPORT SUMMARY**

<p>(1) _____ Name</p> <p>(2) _____ Address (number and street)</p> <p>_____ City, State, Zip Code</p> <p><input type="checkbox"/> CHECK IF ADDRESS HAS CHANGED</p> <p>(4) Check appropriate box(es):</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input type="checkbox"/> Candidate (office sought): _____</p> <p><input type="checkbox"/> Political Committee</p> <p><input type="checkbox"/> Committee of Continuous Existence</p> <p><input type="checkbox"/> Party Executive Committee</p> <p><input type="checkbox"/> Electioneering Communication</p> </div> <div style="width: 45%;"> <p><input type="checkbox"/> CHECK IF PC HAS DISBANDED</p> <p><input type="checkbox"/> CHECK IF CCE HAS DISBANDED</p> <p><input type="checkbox"/> CHECK IF NO OTHER ELECTIONEERING COMMUNICATION REPORTS WILL BE FILED</p> </div> </div>	<p>OFFICE USE ONLY</p> <p>(3) ID Number: _____</p>
<p>(5) REPORT IDENTIFIERS</p> <p>Cover Period: From ____ / ____ / ____ To ____ / ____ / ____ Report Type _____</p> <p><input type="checkbox"/> Original <input type="checkbox"/> Amendment <input type="checkbox"/> Special Election Report <input type="checkbox"/> Independent Expenditure Report</p>	
<p>(6) CONTRIBUTIONS THIS REPORT</p> <p>Cash & Checks \$ _____</p> <p>Loans \$ _____</p> <p>Total Monetary \$ _____</p> <p>In-Kind \$ _____</p>	<p>(7) EXPENDITURES THIS REPORT</p> <p>Monetary Expenditures \$ _____</p> <p>Transfers to Office Account \$ _____</p> <p>Total Monetary \$ _____</p> <p>(8) Other Distributions</p> <p> \$ _____</p>
<p>(9) TOTAL Monetary Contributions To Date</p> <p>\$ _____</p>	<p>(10) TOTAL Monetary Expenditures To Date</p> <p>\$ _____</p>
<p>(11) CERTIFICATION</p> <p>It is a first degree misdemeanor for any person to falsify a public record (ss. 839.13, F.S.)</p>	
<p>I certify that I have examined this report and it is true, correct, and complete.</p> <p>(Type name) _____</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input type="checkbox"/> Individual (only for electioneering commun.)</p> <p><input type="checkbox"/> Treasurer <input type="checkbox"/> Deputy Treasurer</p> </div> <div style="width: 45%;"> <p><input type="checkbox"/> Candidate <input type="checkbox"/> Chairperson (only for PC, PTY & electioneering commun. organization)</p> </div> </div> <p>X _____</p> <p>Signature</p>	<p>I certify that I have examined this report and it is true, correct, and complete.</p> <p>(Type name) _____</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input type="checkbox"/> Individual (only for electioneering commun.)</p> <p><input type="checkbox"/> Treasurer <input type="checkbox"/> Deputy Treasurer</p> </div> <div style="width: 45%;"> <p><input type="checkbox"/> Candidate <input type="checkbox"/> Chairperson (only for PC, PTY & electioneering commun. organization)</p> </div> </div> <p>X _____</p> <p>Signature</p>

Report Summary

DS-DE 12

The date and time of a SUBMITTED report is now printed below the confirmation number including "Eastern" to indicate Eastern Time Zone

Finalizing your Report:

Failure to submit the electronic copy/electronic signature prior to the deadline will immediately start the fine process outlines in the Florida Statutes

After printing the report, close out the printing window and you will return to the “Reporting Date” screen

At the top of the page is the “Log Out” button. You must remember to “Log Out”

Amended Report:

Amended report created only after you have submitted and filed your original report

Options will change once you submit your report, program will allow you to create an “**Amended Report**”

Go to the reporting date you wish to amend and click on “**Amend**”

You will be brought back to the “**Reporting Date**” screen.
Scroll down to reporting period you created amended report for.
Look directly below for “**Amended**” report

Amended Reports . . .

Click on the “Amended Report”

Choose “Contributions” or “Expenditures”

Choose “Add” or “Amend Item From Original Report”

Submit your amended report

Print the report

Sign and bring the original to the elections office

WAIVER OF REPORT

(Section 106.07(7), F.S.)

(PLEASE TYPE)

OFFICE USE ONLY

Candidate's Name (Last, Suffix, First, Middle)
OR Political Committee, CCE or Party Name

Identification Number (Assigned by Division
of Elections)

Address (Number and Street)

Office Sought (Include District, Circuit or
Group Number)

City State Zip Code

☐ Candidate

☐ Committee of Continuous
Existence

☐ Check box if address has changed since last
report.

☐ Political Committee

☐ Party Executive Committee

☐ Check here if PC or CCE has DISBANDED
and will no longer file reports.

TYPE OF REPORT (Check Appropriate Box)

QUARTERLY REPORTS

☐ January

☐ April

☐ July

☐ October

PRIMARY ELECTION

☐ 32nd day prior

☐ 18th day prior

☐ 4th day prior

GENERAL ELECTION

☐ 46th day prior

☐ 32nd day prior

☐ 18th day prior

☐ 4th day prior

☐ TERMINATION REPORT

☐ SPECIAL ELECTION

NOTIFICATION OF NO ACTIVITY IN CAMPAIGN ACCOUNT FOR THE REPORTING PERIOD OF

X

through

Signature

Date

SIGNATURES REQUIRED FOR:

Candidates

Candidate, Campaign Treasurer or Deputy Treasurer (s. 106.07(5), F.S.)

Political Committees

Chairman, Campaign Treasurer or Deputy Treasurer (s. 106.07(5), F.S.)

Committees of Continuous Existence

Treasurer (s. 106.04(4)(c), F.S.)

Party Executive Committees

Treasurer or Chairman (s. 106.29(2), F.S.)

In any reporting period when there has been no activity in the account (no funds expended or received) the filing of the required report is waived. However, the filing officer must be notified in writing on the prescribed reporting date that no report is being filed.

Waiver Report

DE-DE 87

Entering Biographical Data:

A photograph and biographical data for each candidate is available on the SOE website

Log on the SOE website at: [**www.voteindianriver.com**](http://www.voteindianriver.com)

Click on “Candidate Information” on the left column of the website

Click on “File Campaign Reports”

Click on “Candidate Log In for Reporting”

Active Registered Voters
as of 11/15/2011

Republicans:
42,965

Democrats:
26,476

Others:
20,312

Total:
89,753

Register to Vote

Find Your Precinct

Vote By Mail

Contact Us

HOME

MEET YOUR
SUPERVISOR >

AM I REGISTERED?

CANDIDATE
INFORMATION >

COMMITTEE
INFORMATION >

COMMUNITY
OUTREACH >

ELECTED
OFFICIALS >

ELECTIONS >

ELECTION
RESULTS >

EVENTS CALENDAR

FIND YOUR
LEGISLATORS

FREQUENTLY ASKED
QUESTIONS

KID'S CORNER

LEGAL NOTICES >

MAPS >

[Site Map](#)

[Use text menus](#)

[Printer friendly view](#)

Candidate/Committee : Leslie Rossway Swan (224)

Office : Supervisor of Elections

NOTE: The candidate/committee information (biography, photo, and released reports), has been viewed a total of 151 times from the public site.

[Log Out](#)

[Edit Candidate/Committee Bio Information/Upload Photo](#)

[Change Password](#)

[Export All Transactions CSV](#)

[? Help](#)

Press Help for information on using the **new 'Import Entries' feature**.

Candidate Reports

Election :

Past Reporting Periods **Current Reporting Periods** Future Reporting Periods

Rpt Date	Total Contrib	Total Exp	Status		
2011-Q1 (01/31/2011 - 03/31/2011) 4/11/2011	-	-	No Data Entered Unlock this report	Import Entries	
				Enter Contributions	Enter Transfers
				Enter Expenditures	Enter Distributions
				Prepare Totals	
				Submit Waiver	

Entering Biographical Data:

Select the “**Edit Candidate Bio Information / Upload Photo**” from the report list screen

In the space provided under “**Candidate Biographical Information**” type information regarding your candidacy


Limited to 5,000 characters

Select the “**Update**” button when finished.

Your information will be uploaded to the elections office email

Your information will be approved by administration and posted to the website

Candidate Photo



Upload this file:

Photo image must be a jpeg file (*.jpg).

Use the Browse button to locate the file to upload
and then click on the 'Upload Photo' button.

To ensure your pictures load in a timely fashion for internet users
that have slower connections,
we recommend that you use an image file that does not exceed
100kb. Image pictures are limited to a maximum of 500kb.

Candidate/Committee Biographical Information

Characters (Max 5,000)

Uploading a Photo:


In the “**Upload this File**” field, use the “**Browse**” button to locate the photo you wish to upload

Select the “**Upload Photo**” button to upload the photo to the elections office email

After your picture is received it will be uploaded to the elections website

Remember to Log Out

Candidate Photo



Upload this file:

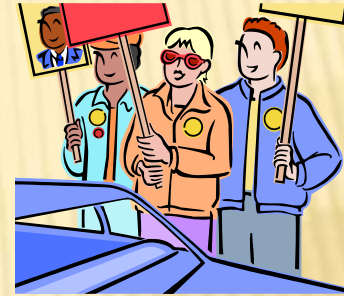
Photo image must be a jpeg file (*.jpg).

Use the Browse button to locate the file to upload
and then click on the 'Upload Photo' button.

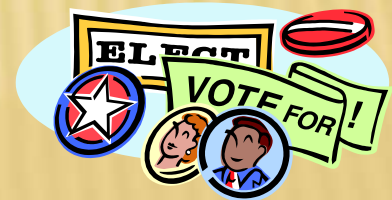
To ensure your pictures load in a timely fashion for internet users
that have slower connections,
we recommend that you use an image file that does not exceed
100kb. Image pictures are limited to a maximum of 500kb.

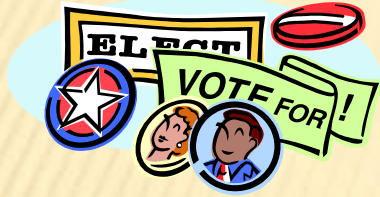
Candidate/Committee Biographical Information

Characters (Max 5,000)



Political Advertising





A political advertisement is a paid expression in a communications media, whether radio, television, newspaper, magazine, periodical, campaign literature, direct mail, or display or by means other than the spoken word in direct conversation which:

Expressly advocates the election or defeat of a candidate or the approval or rejection of an issue

Candidate Disclaimers

Any political advertisement that is paid for by a candidate (except a write-in candidate) and that is published, displayed, or circulated prior to, or on the day of any election must **prominently** state:

“Political advertisement paid for and approved by (name of candidate), (party affiliation) for (office sought)”

OR

“Paid by (name of candidate), (party affiliation) for (office sought)”



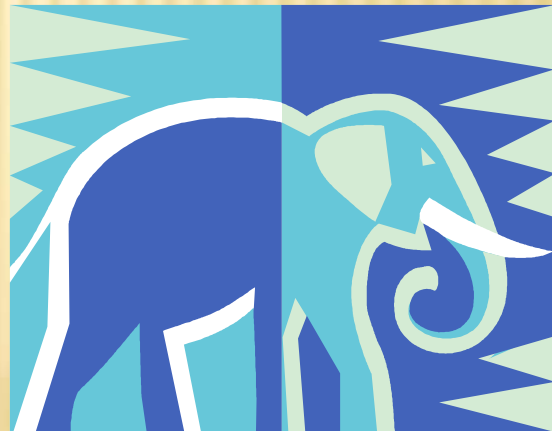
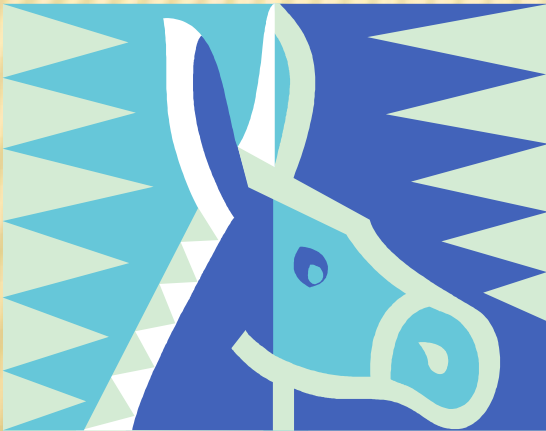
The word “**re-elect**” may only be used if the candidate is the **incumbent** for the office sought

All non-incumbent candidates must use the word “**for**” in the body of any advertisement between the name of the candidate and the office sought in order that incumbency is **NOT** implied

This does not apply to bumper stickers or items designed to be worn by a person

Candidate running for partisan office

Shall express the name of the political party of which the candidate is seeking nomination or is the nominee



Candidate Disclaimers:

Incumbent, partisan candidate running for partisan office:

RE-ELECT
Mike Sharkey
Sheriff



Political advertisement paid for
and approved by
Mike Sharkey, Democrat, for Sheriff

OR

RE-ELECT
Mike Sharkey
Sheriff



Paid by
Mike Sharkey, Democrat, for
Sheriff

Candidate Disclaimers:

Non-incumbent, partisan candidate running for partisan office



**Elect Al Newguy
for
County Commission
District 5**

Political advertisement paid for
and approved by
Al Newguy,
Green Party of Florida, for
County Commission

OR



**Elect Al Newguy
for
County Commission
District 5**

Paid by Al Newguy,
Green Party of Florida, for
County Commission


Candidate for partisan office running as a candidate with no party affiliation

Must state that the candidate has no party affiliation

A candidate who is registered in a political party may run as a candidate with “no party affiliation” without changing his or her registration

Candidate Disclaimers

Non-incumbent, no party affiliation candidate running for partisan office:



ELECT
Wess Farosi
For State Senate

Political advertisement paid for
and approved by
Wess Farosi, **NPA**, for State
Senate

OR



ELECT
Wess Farosi
For State Senate

Paid by Wess Farosi
No Party Affiliation, for
Senate

Candidate Disclaimers:

Incumbent candidate running for nonpartisan office:



RE-ELECT
Jane Doe
School Board

Political advertisement
paid for and approved by
Jane Doe for
School Board

Do not list political party affiliation

OR



RE-ELECT
Jane Doe
School Board

Paid by Jane Doe
for School Board

Do not list political party affiliation

Candidate Disclaimers

Non-incumbent candidate running for nonpartisan office

**ELECT
John Jones
For School Board**



Political advertisement paid for
and approved by
John Jones for School Board

Do not list political party affiliation

OR

**ELECT
John Jones
For School Board**



Paid by
John Jones for School Board

Do not list political party affiliation

Candidate Disclaimers

Write-in candidate

Any political advertisement that is paid for by a write-in Candidate must **prominently** state:

**“Political advertisement paid for and approved by
(Name of candidate), (write-in candidate), for
(office sought)**

OR

**“Paid for (name of candidate), (write-in candidate)
for (office sought)**

Disclaimer for Write-in Candidates

Non-incumbent candidate running as a write-in candidate

Elect John Doe
for

County Commissioner
District 5



Political advertisement paid for
and approved by John Doe,
write-in candidate, for County
Commission

OR

Elect John Doe
for

County Commissioner
District 5



Paid by Jon Doe
write-in candidate, for County
Commission

Advertisement Provided In-kind:

*“Paid political advertisement paid for by in-kind (name of political party)
Approved by (name of person, party affiliation, and office sought in the
political advertisement)”*



Elect Violet Starr for State Senate, District 5



Paid political advertisement paid for by
in-kind by Libertarian Party of Florida

Approved by Violet Starr,
Libertarian Party of Florida, State Senate

Other Political Disclaimer Examples:

Billboards



Disclaimers on Novelty Items:

No disclaimer necessary on novelty items having a retail value of \$10 or less which support, but do not oppose, a candidate or issue



Pens/Pencils



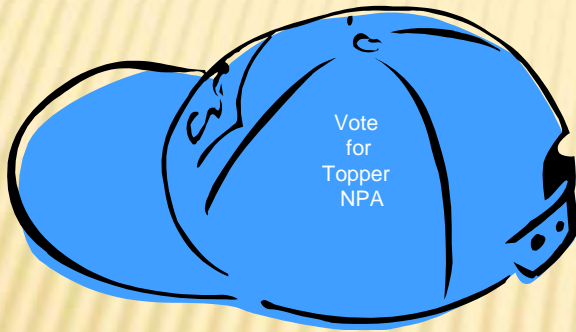
Golf Balls



Balloons

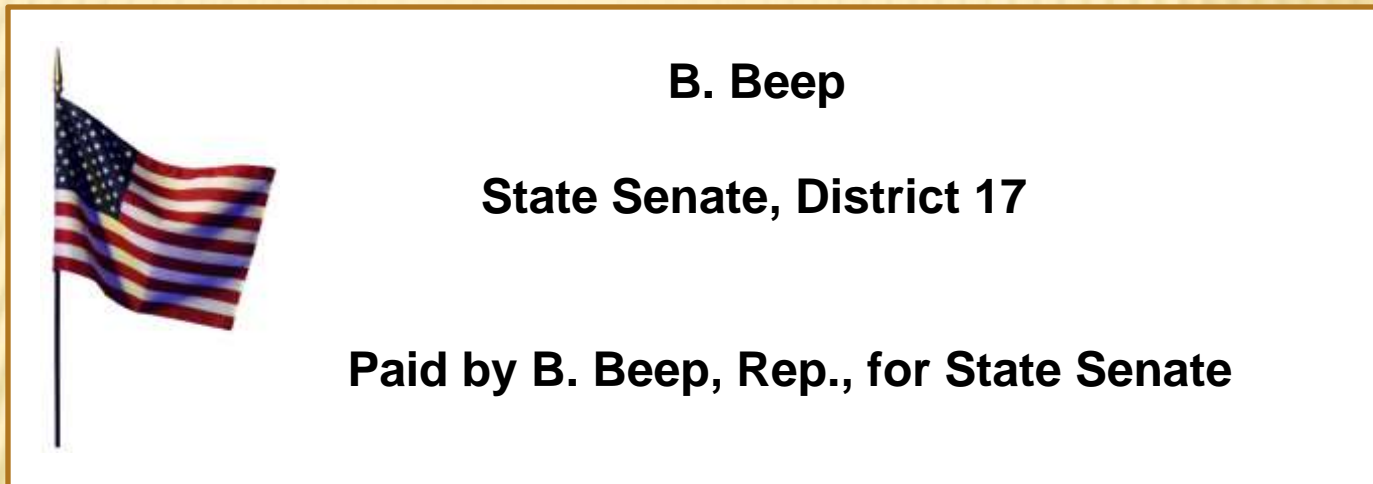
Other Political Disclaimer Examples:

Items designed to be worn by a person do not require disclaimers



Other Political Disclaimer Examples:

Bumper stickers:



NOTE: On bumper stickers, there is no requirement to use the word “for” between the candidate’s name and the office being sought in the body of the bumper sticker

Exceptions to Disclaimer Requirements:

Placed as a paid link on an Internet website

- Provided message or advertisement less than 200 characters
- The link directs user to another Internet website that complies with the disclaimer requirements in section 106.143(1)F.S.

Placed as a graphic or picture link where

- Compliance with election law is not reasonably practical due to the size of the graphic or picture link
- The link directs the user to another Internet website that complies with section 106.143(1)F.S.

Placed at no cost on an Internet website for which there is no cost to post content for public users

Sent by a third-party user from or through a campaign or committee's website, provided the website complies with section 106.143(1)F.S.

Exceptions to Disclaimer Requirements . . .

Placed or distributed on an unpaid profile or account which

- available to the public without charge or on a social networking Internet site
- as long as the source of the message or advertisement is patently clear from the content or format of the message or advertisement
- a website or account may not be marked as official without prior approval by the candidate or political committee

Distributed as a text message or other message via Short Message Service provided

- the message is less than 200 characters in length
- or requires the recipient to sign up or opt in to receive it

Connected with or included in any software application or accompanying function provided

- the user signs up, opts in, downloads, or otherwise accesses the application from or through a website that complies with section 106.143(1)F.S.

Note: A candidate running for an office that has a district, group, or seat number does not have to indicate the district, group, or seat number in the political advertisement or disclaimer



Endorsements in Political Advertisements:

It is unlawful for any candidate or person on behalf of a candidate to represent that any person or organization supports such candidate, unless the person or organization so represented has:

Given specific approval in writing to the candidate to make such representation

Does not apply to **editorial endorsement advocating** the candidacy of its nominees by any:

- newspaper
- radio
- television station
- other recognized news medium
- or publication by a party committee

Endorsements in Political Advertisements:

Political advertisement for a candidate representing that an organization supports him, paid for in-kind by the organization with the specific approval from the organization in writing



**Elect
Joe Cool**

For County Commissioner, District 1
~~Democrat~~

Supported by Pup P. Dog Foundation

Pd. Pol. Adv. Sponsored and paid for in-kind by
Pup P. Dog Foundation, Zero Street, Jupiter, FL 32323

Approved by Joe Cool, Democrat, For County
Commission

Pup E. Dog Foundation

July 15, 2014

Dear Sir or Madam

Please let this letter serve as our approval
of the political advertisement supporting
Joe Cool for County Commission, District 1

The content of this advertisement was
reviewed and approved in advance

Sincerely,
Mr. Canine

Independent Expenditure:

An independent expenditure means an expenditure made by a person for the purpose of **expressly advocating the election or defeat** of a candidate, which expenditure is not controlled by, coordinated with, or made upon consultation with any candidate or agent of such candidate

Expressly advocates means any communication which uses such phrases as: “vote for” “elect” “support” “cast your ballot for” “Smith for Congress” “vote against” “defeat” “oppose” and “reject”

If the independent expenditure is, in the aggregate, in the amount of **\$5,000 or more**, the person must file a report with the candidate’s filing officer in the same manner and time as a political committee

Independent Expenditure Disclaimers:

Independent expenditure political advertisement supporting a partisan candidate running for a partisan office:



Birds of a Feather Association Supports

Tweety Bird For County Commissioner, District 5

Paid Political Advertisement paid for by the
Birds of a Feather Association
4444 Robin Lane, Jacksonville, FL 32216
independently of any candidate

This advertisement was not approved by any
candidate

Birds of a Feather Association

July 15, 2014

Dear Sir or Madam:

The enclosed advertisement is an independent expenditure by the Birds of a Feather Association in support of Tweety Bird for County Commissioner, District 5.

This advertisement was not approved by any candidate.

Sincerely,
Gold Finch

Electioneering Communications:

Electioneering communication means any group other than a political party, affiliated party committee or political committee, whose election-related activities are limited to making expenditures for electioneering communications or accepting contributions for the purpose of making electioneering communications and whose activities would not otherwise require the group to register as a political party or political committee.

Electioneering Communications:

Refers to or depicts a clearly identified candidate for office **without expressly advocating the election or defeat of a candidate** but that is susceptible of no reasonable interpretation other than an appeal to vote for or against a specific candidate;

Is made

- Within 30 days before a primary or special primary election or
- 60 days before any other election for the office sought by the candidate; **and**
- Is targeted to the relevant electorate in the geographical area the candidate would represent if elected

There are exceptions see: 106.011(17)F.S.

Electioneering Communications Disclaimers:

“Paid electioneering communication paid for by . . .

name and address of person paying for the communication”

Language Other Than English:

Any political advertisement which is published, displayed, or produced in a language other than English may provide the disclaimer in the language used in the advertisement



Fund Raisers:

Any tickets or advertising for campaign fund raiser must comply with the requirements of Section 106.143F.S.

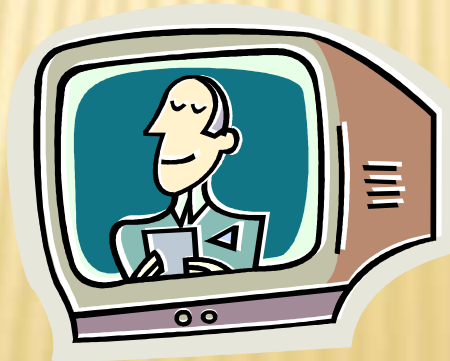


Use of Closed Captioning and Descriptive Narrative in all Television Broadcasts:

Each candidate, political party, and political committee must use **closed captioning and descriptive narrative** in all television broadcasts regulated by the Federal Communications Commission that are on behalf of, or sponsored by, a candidate, political party, affiliated party committee, or political committee

OR

must file a written statement with the qualifying officer setting forth the reasons for not doing so.



Telephone Solicitation:



Disclosure Requirements



Any telephone call shall identify the persons or organizations sponsoring the call by stating either:

“Paid for by.....(name of persons or organizations sponsoring the call)”

OR

“Paid for on behalf of.....(name of persons or organizations authorizing call)”

Does not apply to any telephone call in which both the individual making the call is not being paid and the individuals participating in the call know each other prior to the call

Telephone Solicitation . . .



Prohibitions



No telephone call shall state or imply that the **caller represents any person or organization** unless the person or organization so represented has given specific approval in writing to make such representation

No telephone call shall state or imply that the caller represents a **nonexistent person or organization**

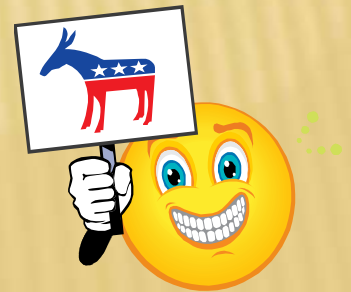
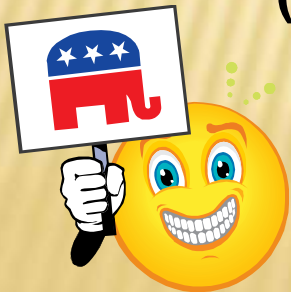
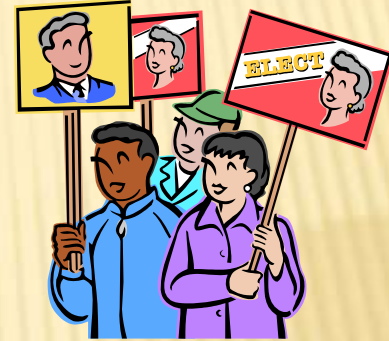
Signage:

Please call the Code Enforcement Officer:

- **Fellsmere**
- **Indian River County**
- **Indian River Shores**
- **Sebastian**
- **Town of Orchid**
- **Vero Beach**

They can inform you of any permits and/or sign regulations

(codes may differ in IRC and each city)



POLL WATCHERS



Early Voting & Election Day:

Every candidate and political party may have

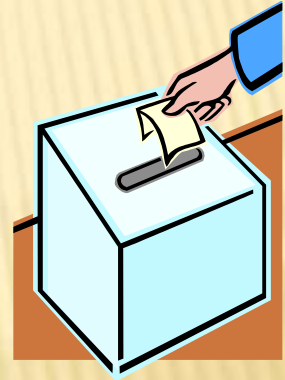
- **One** poll watcher in each polling room or early voting site
- at any one time during the elections

Once the polls are closed, all members of the public may come into the polling room to observe poll closing procedures

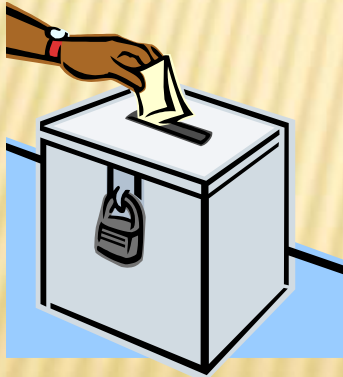
Each candidate, political party, or political committee requesting poll watchers must designate, in writing, prior **to Noon of the Second Tuesday preceding the election**, poll watchers for Election Day

Poll watchers designations for early voting sites must be submitted in writing to the SOE **at least 14 days before early voting begins**

Poll watchers for each polling room and early voting area shall be approved by the SOE **no later than 7 days** before early voting begins or Election Day



Absentee Ballots



Ballots: (who has requested ballots)

Absentee ballot request information is confidential and exempt from public disclosure under section 101.62(3)F.S.

Except to the following persons or entities who may obtain and use it for political purposes only:

- Canvassing Board
- Election Official
- Political party or official thereof
- Candidate who has filed qualifications papers and is opposed in an upcoming election
- Registered political committee





Indian River County Supervisor of Elections
APPLICATION TO ACCESS
ABSENTEE BALLOT REQUEST INFORMATION

Absentee ballot request information is confidential and exempt from public disclosure under section 101.62(3), Florida Statutes, except to the following persons or entities who may obtain and use it for political purposes only:

1) Canvassing Board, 2) Election Official, 3) Political party or official thereof, 4) Registered political committee, 5) Committee of continuous existence, 6) Candidate who has filed qualification papers and is opposed in an upcoming election, and 7) Voter (entitled only to access his or her own absentee ballot request information directly from Supervisor of Elections for county of residence).

To access this information, please check the application authorization and complete this form:

_____ Canvassing Board

_____ Committee of continuous existence

_____ Election Official

_____ Candidate who has filed qualification papers
and is opposed in an upcoming election

_____ Political party or official thereof

_____ Registered political committee

EMAIL REQUEST FORM: Mail Ballot Request
No Charge

☐

Initial Mail Ballot Requests

☐

All Mail Ballot Requests Made During Election Cycle
(Including Initial Mail Out)

Requester's Name: _____ Title/Officer: _____

Address: _____ Home Phone No: _____
(Street address, city, state, zip code)

Email Address: _____ Cell Phone No: _____

I affirm that I am a person authorized by Section 101.62(3), Florida Statutes, to acquire this information.

X _____

SIGNATURE OF PERSON REQUESTING INFORMATION

DATE



Requesting Mailing Lists



Payment for any requested mailing list must be paid by cash or check

We DO NOT accept credit cards or debit cards for payment

REGISTERED VOTER INFORMATION REQUEST FORM

- ✕ Before filling out a Registered Voter Information Request Form:
 - + Call our office as we can help you decide what your objective is with the list you request.
 - ✕ Your budget may be a consideration.
 - ✕ What are you going to do with this list?
 - ✱ Walk a neighborhood house-by-house?
 - ✱ Send a flyer to each registered voter?
 - ✱ Send a flyer to each registered voter by household?

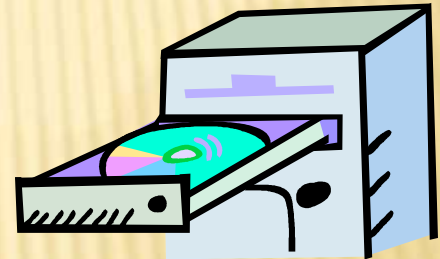
Any candidate may request voter information by the following sort categories: (comes in EXCEL format)

Alpha by Name

Alpha by Precinct

Alpha by Residence

Alpha by Household



The information can be from:

All registered voters in IRC

All registered voters in a specific district

All registered voters in a specific age range

All registered voters according to gender

All registered voters according to race

All registered voters according to party

The cost is \$ 15.00 per CD or Email



Registered Voter Information Request Form
Indian River County Supervisor of Elections

Please complete all sections of this form. Your order will be based on the information provided on this form. Incomplete forms cannot be processed.

Sort Order <input type="checkbox"/> Alpha by Name <input type="checkbox"/> Alpha by Precinct <input type="checkbox"/> Alpha by Residence (walk list) <input type="checkbox"/> Household	Type of Media <input type="checkbox"/> Digital Media.....\$ 15.00 <input type="checkbox"/> CD <input type="checkbox"/> EMAIL <input type="checkbox"/> Paper Printout.....\$ 0.15 per page
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Please select all that apply:

- ☐ All registered voters in Indian River County
- ☐ All registered voters in _____ District (Mosquito, Soil & Water Conservation, etc....)
- ☐ Voters in Precinct (s) _____
- ☐ Age range: _____ to _____
- ☐ Gender: **ALL** _____ Males _____ Females _____
- ☐ Race: **ALL** _____ American Indian/Alaskan Native _____ Asian/Pacific Islander _____ Black, non Hispanic _____
Hispanic _____ White, non Hispanic _____
- ☐ Party: **ALL** _____ Democrat _____ Republican _____ No Party _____ Other(s): _____

Name of Person Requesting Info: _____	Special Instructions:
Signature: _____	
Address: _____	
City, State, Zip: _____	
Cell Phone: _____	
Home Phone: _____	
Email: _____	

Please make check payable to: "Supervisor of Elections"

Note: Data files on CDs are in comma delimited ASCII format. First row contains field headers. All data must be imported into a suitable database program such as Microsoft Access, Excel (as long as it does not exceed 64,000 voters), Lotus Approach, etc... The Supervisor of Elections office cannot provide technical support beyond providing data.

Prohibited Acts



Speaking at Public Meetings:

No candidate shall pay money or give anything of value for speaking at a political meeting in furtherance of his or her candidacy

No person speaking for such a candidate shall pay money or give anything of value for such privilege

Making Contributions in the Name of Another:

A person may not make any contribution in the name of another, directly or indirectly



Solicitation from Religious, Charitable and Civic Organizations:

Candidates **may not** solicit contributions from:

- Religious
- Charitable
- Civic
- Or other organizations, established primarily for the public good

Make contributions in exchange for political support to any:

- Religious
- Charitable
- Civic
- Or other organizations, established primarily for the public good

Solicitation from Religious, Charitable and Civic Organizations . . .

It is **not** a violation:

To make gifts of money in lieu of flowers in memory of a deceased person

A candidate to continue membership in or make regular donations from:

- Religious
- Political party
- Civic
- Charitable groups, that they are a member for more than six months

For a candidate to purchase, with campaign funds, tickets, admission to events or advertisements from:

- Religious
- Civic
- Political party
- Charitable groups



Making Malicious Statements:

A candidate may not, with actual malice make any false statement about an opposing candidate (Section 04.271, F.S. **felony** of 3rd degree)



Limitations on Political Activity for Judicial Candidates:



A candidate for judicial office shall **not**:

Participate in any partisan political party activities **except**:

- register to vote as a member of any political party
- voting in any party primary contest

Campaign as a member of any political party

Publicly represent or advertise herself / himself as a political party member

Endorse any candidate

Make political speeches other than in the candidate's own behalf

Limitations on Political Activity for Judicial Candidates . . .



A candidate for judicial office shall **not**:

Make contributions to political party funds

Solicit or accept contributions for any political party

Accept or retain a place on any political party committee

Make any contributions to (person, group, or organization)
for its endorsement to judicial office

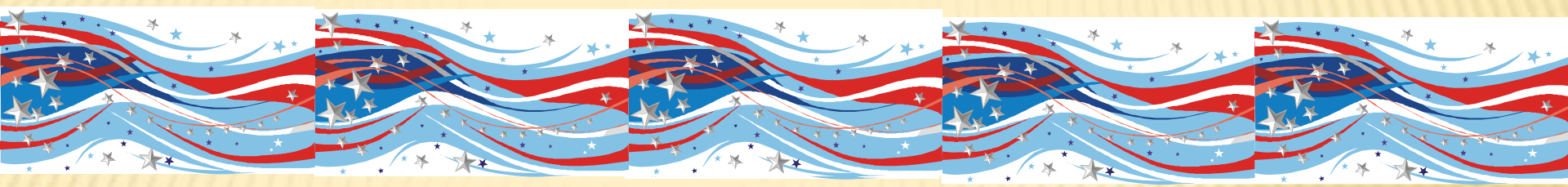
Agree to pay all or any part of an advertisement sponsored by any
person, group, or organization where the candidate may be endorsed
for judicial office

REMEMBER



You, as the candidate,
are responsible for all
aspects of your campaign!!!

Don't forget to hand your scratch pad back in !!!



**Thank You
&
Good Luck**

Disclaimer: This Candidate Workshop is to serve as a tool to provide important information to candidates. It is in no way a substitute for a candidate reading and understanding the Florida Election Law